

Annex A

Reply Slip

**Briefing-cum-hands-on-demonstration
on key functions of the integrated Court Case Management System ("iCMS")
for Law Firms**

To: Help Centre of the iCMS (fax: 2340 7819 / email: e-registration@judiciary.hk)

From: Name of Law Firm: _____
 Name of contact person: Mr/Miss/Ms
 Tel. No. of contact person: _____
 Email address of contact person: _____

We would like to attend the Briefing-cum-Demonstration on the following date:
[Please indicate your preference in the table from 1 to 6 where "1" is the most preferable choice. Reservation is subject to the confirmation of the Judiciary.]

Preference	Date	Time
1/2/3/4/5/6	21 (Monday)	10:00 am – 12:00 noon
1/2/3/4/5/6	23 (Wednesday)	
1/2/3/4/5/6	25 (Friday)	
1/2/3/4/5/6	18 (Monday)	
1/2/3/4/5/6	20 (Wednesday)	
1/2/3/4/5/6	22 (Friday)	

The following person(s)* is/are nominated to attend the Briefing-cum-Demonstration:
*[*maximum 3 participants for each law firm and for each session. If there are more than 3 persons from your firm wishing to attend the briefing, please contact us on 2477 1002 for further arrangement.]*

Please indicate whether the participant(s) will attend Part I only or both parts

	Part I only	Both
1. Name (in block letters): <u>Mr/Miss/Ms</u>	[]	[]
Post Title: _____		
Mobile phone no. _____		
(for urgent matters): _____		
2. Name (in block letters): <u>Mr/Miss/Ms</u>	[]	[]
Post Title: _____		
Mobile phone no. _____		
(for urgent matters): _____		
3. Name (in block letters): <u>Mr/Miss/Ms</u>	[]	[]
Post Title: _____		
Mobile phone no. _____		
(for urgent matters): _____		