

**THE LAW SOCIETY OF HONG KONG  
FREE LEGAL HELPLINE**

**THE PANEL OF PRACTITIONERS**

**Enrolment Form**

Please complete all parts and return the form to the Member Services Department via email at [ms\\_asst@hklawsoc.org.hk](mailto:ms_asst@hklawsoc.org.hk).

**Part I : Declaration**

1. I wish to provide my service at the Panel of Practitioners for the Free Legal Helpline and confirm that I (please tick):

- Have my firm's authorisation to provide the service and will inform the Law Society immediately upon change of my employment status
- Will provide up to 45 minutes of free legal advice directly to the caller
- Will contact the caller within 48 hours upon taking an assignment
- Do not and will not accept referrals from recovery agents
- Will advise the caller of the potential availability of legal aid
- Am eligible to be on the panel of practitioners as I have 3 years P.Q.E.

3. I wish to join the following legal panel(s) of the Helpline and confirm that I have prerequisite experience on the/those area(s) of practice (please tick):

- Criminal       Matrimonial       Personal Injuries
- Wills and Probate       Employment Law

**Part II : Contact Details**

1. Name (in full):

2. Firm:

3. Telephone no.:

4. Solicitor no.:

5. E-mail:

6. Year of Admission in HK:

7. I am on the Legal Aid panel:

- Yes     No (please tick)

### **Personal Information Collection Statement**

The personal data collected in this form and all supplemental forms attached hereto (“the data”) will be used by the Law Society of Hong Kong (“the Society”) for the purpose of processing your enrolment to the Free Legal Helpline programme organised by the Society.

The data may be provided to such persons within the Society whose proper business it is to have access to and assist in the processing of this Application and related matters. The data may also be provided to members of the public who seek to obtain pro bono legal advice and to such other persons including members of the Pro Bono Committee who may help the Society in attaining the purposes above mentioned.

You have the right to request access to and correction of the data. Any such request should be addressed to the Secretary General, the Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong.

The Privacy Policy Statement of the Society is available on its website at [www.hklawsoc.org.hk](http://www.hklawsoc.org.hk).

Signature: X \_\_\_\_\_

Date:  (dd/mm/yyyy)