**Working Party on Historical Archive**

**115th Anniversary Book of the Law Society of Hong Kong**

**(the “115A Book Project”)**

Sponsorship application form

Please complete this form in BLOCK CAPITALS and return it to Ms Ruby Ng **on or before Thursday, 15 December 2022** by:

* **Email:** ruby.ng@hklawsoc.org.hk
* **Post:** The Law Society of Hong Kong 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong (Attn: Ms Ruby Ng, Member Services Department)

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| --- | --- |
| Name(s) of sponsor(s) (name(s) of member(s)/law firm) | Please tick the right box: 🞎 Member(s) 🞎 Law Firm *[The same name(s) will be published in the sponsors’ section of the 115A Book]* |
| Name of contact person (for a group of members or law firms) |  |
| Title/Position of contact person |  |
| Contact telephone number |  |
| Email |  |
| Amount of cash sponsorship *(The minimum sponsorship amount is HK$50,000 for an individual member and HK$100,00 for a law firm or a group of individual members)* | HK$  |

I/I, on behalf of the above member(s) or law firm, have read the Terms and Conditions of Sponsorship ("T&Cs") and Personal Information Collection Statement ("PICS") in the following page. By signing below, I confirm that I understand/I, on behalf of the above member(s) or law firm, understand and agree to abide by the provisions therein.

Signature/Authorised signature\*: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Name)***\_\_*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*\*For law firm applicants, this form must be signed by a partner with his/her name inserted.*

**Terms and Conditions of Sponsorship**

* All sponsorships are subject to final approval by the Law Society and the Law Society has absolute discretion on the selection of sponsors as well as the final terms of the sponsorship.
* All sponsor fees will have to be paid by the selected sponsors to the Law Society within such time as notified by the Law Society Secretariat.
* The Law Society reserves the right to cancel any agreed sponsorship if the sponsor fails to comply with the relevant payment obligation.
* No refund will be given under any circumstances other than the cancellation of the 115A Book Project.

**Personal Information Collection Statement**

* The personal data collected in this application form (“the data”) will be used by the Law Society of Hong Kong (“the Society”) for the purpose of processing your application for sponsorship on the 115A Book Project and other related purposes.
* The data may be provided to such persons within the Society whose proper business it is to have access to and assist in the application and approval process. The data may also be provided to other persons who may help the Society in attaining the purposes mentioned above. Any data that is provided to anyone outside of the Society will be restricted to what is necessary to achieve any intended purposes.
* You have the right to request access to and correction of the data. Any such request should be addressed to the Secretary General, the Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong.
* The Privacy Policy Statement of the Society is available on its website at [www.hklawsoc.org.hk](http://www.hklawsoc.org.hk).