**Law Week 2022 – Free Legal Advice Service to the public**

**Recruitment of Volunteer Solicitors**

**Application Form**

To: Communications & External Affairs Department, The Law Society of Hong Kong

Email: [dove@hklawsoc.org.hk](mailto:dove@hklawsoc.org.hk)

Fax : 2845 0387

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I would like to join as a volunteer solicitor at the Free Legal Advice Programme of Law Week.

**Part A – Preferred time slot**

*(Please tick as appropriate. You may choose one or more time slots.)*

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| --- | --- | --- | --- | --- | --- |
| **Date** | **Time / Sessions** | | **No. of volunteer solicitors with 5 years of PQE or above required** | **No. of volunteer solicitors with less than 5 years of PQE / Trainee solicitors required** | **Indication of interest (✓)** |
| 5 November 2022  (Saturday) | Session 1 | 11:00am – 12:30pm | Full | Full |  |
| Session 2 | 12:30pm – 2:00pm | Full | Full |  |
| Session 3 | 2:00pm – 3:30pm | Full | Full |  |
| Session 4 | 3:30pm – 5:00pm | 1 | Full |  |
| Session 5 | 5:00pm – 6:30pm | 2 | Full |  |
| Session 6 | 6:30pm – 8:00pm | 2 | Full |  |
| 6 November 2022  (Sunday) | Session 1 | 11:00am – 12:30pm | Full | Full |  |
| Session 2 | 12:30pm – 2:00pm | 1 | Full |  |
| Session 3 | 2:00pm – 3:30pm | 2 | Full |  |
| Session 4 | 3:30pm – 5:00pm | 3 | Full |  |
| Session 5 | 5:00pm – 6:30pm | 3 | Full |  |
| Session 6 | 6:30pm – 8:00pm | 3 | Full |  |

**Part B – Preferred scopes**

*(Please tick as appropriate. You may choose one or more legal topics.)*

* Employees’ compensation claims and personal injuries
* Family law
* Criminal law
* Landlord & tenant, conveyancing & property
* Wills and probate
* Building Management
* Others (Please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

**Part C – Personal information**

|  |
| --- |
| Name: Mr / Mrs / Ms \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Eng)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Chi)  Solicitor number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Firm: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Year of admission in HK: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Contact number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Office) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Mobile) |
| Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| I am on the Legal Aid panel: □ Yes □ No |
| Language ability: □ Cantonese □ English □ Mandarin    □ Other language: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**Personal Information Collection Statement**

The personal data collected in this reply slip and the curriculum vitae submitted by you (“the data”) will be used by the Law Society of Hong Kong (“the Society”) for the purpose of processing your application to participate as volunteers in Law Week 2022 – Free Legal Advice Programme (“this Application”) and related matters.

In making this Application, it is obligatory for you to supply the Society with the data requested in this reply slip except as otherwise indicated. The consequence for you if you fail to supply such data is that the Society will not be able to process this Application.

The data may be provided to such persons within the Society whose proper business it is to have access to and assist in the processing of this Application mentioned above. The data may also be provided to the relevant committee members of the Society and to such other persons who may help the Society in attaining the purposes above mentioned.

You have the right to request access to and correction of the data. Any such request should be addressed to the Secretary General, the Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong.

The Privacy Policy Statement of the Society is available on its website at [**www.hklawsoc.org.hk**](http://www.hklawsoc.org.hk).

**Important notice**

The activities will be photographed and videotaped for the Law Society’s record and future event promotions. The Law Society will take and reproduce the photos/videos taken at this event in electronic forms and/or printed publications for internal records, educational and marketing purposes including but not limited uploading to the Law Society’s website, Hong Kong Lawyers and other social media platforms e.g. the Law Society Facebook page.