





e-Memorial Form (Web Version)

The Land Registry (LR) has released the web version of e-Memorial Form for use at the LR's website (www.landreg.gov.hk/en/eform/form152.htm) on 30 May 2022. New and enhanced features of the online memorial form are as follows:



New and Enhanced Features of Web Version of e-Memorial Form

New Features




-  Latest version available online.
-  Adjustable screen layout and font size to fit users' preference.
-  Improve readability by showing only the single language selected (i.e. English or Traditional Chinese).
-  Password protection on saved form(s) to enhance information security.

Enhanced Features

e-Memorial Form with Auto-fill Function

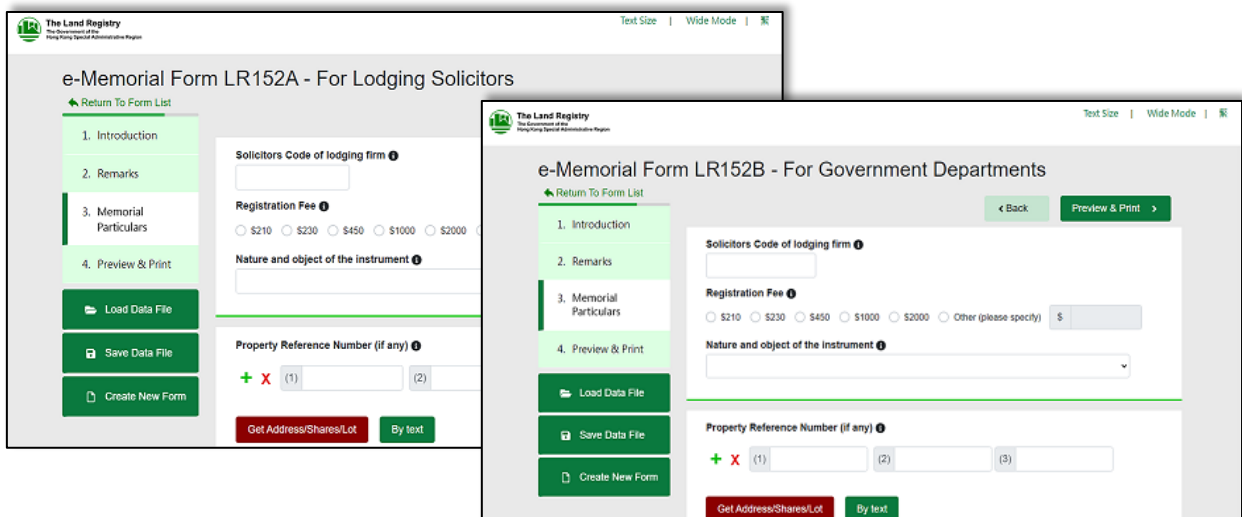
-  Enable retrieval of property particulars (i.e. address, undivided shares and lot information (if applicable)) of up to 150 Property Reference Numbers from our Integrated Registration Information System Online Services.
-  Expand the selection list for common description of "Nature and object of the instrument" and "Status of Parties".

e-Memorial Form (Data Import)

-  Allow users to select any combination of rows from the source Excel file to process/preview/print the memorial forms (e.g. 3, 5 - 10).
-  Increase the maximum number of memorial forms to be processed from 200 to 300.
-  Provide full edit functions of individual form with imported data, including retrieval of address/undivided shares/lot information.

Further information on the web version of e-Memorial Form is available on LR's website.

For enquiries, please contact Miss Panda Tsui at 2867 5704 or Mr Dickson Tse at 2867 2563 or our Customer Service Hotline at 3105 0000.



The image displays two screenshots of the e-Memorial Form web interface. The left screenshot shows the 'e-Memorial Form LR152A - For Lodging Solicitors' with a sidebar menu containing '1. Introduction', '2. Remarks', '3. Memorial Particulars', and '4. Preview & Print'. The main form area includes fields for 'Solicitors Code of lodging firm', 'Registration Fee' (with radio buttons for \$210, \$230, \$450, \$1000, \$2000), 'Nature and object of the instrument', and 'Property Reference Number (if any)'. The right screenshot shows the 'e-Memorial Form LR152B - For Government Departments' with a similar layout but a different sidebar menu and a 'Preview & Print' button in the top right corner.



電子註冊摘要表格（網上版）

土地註冊處於 2022 年 5 月 30 日推出電子註冊摘要表格的網上版，讓公眾可於本處的網站（www.landreg.gov.hk/tc/eform/form152.htm）使用。電子註冊摘要表格網上版的新增及加強功能如下：

電子註冊摘要表格網上版的新增及加強功能

新功能

- ☒ 網上提供最新版本。
- ☒ 可按用戶喜好隨意調整屏幕模式及字型大小。
- ☒ 介面只顯示所選擇語言（即英文或繁體中文），以方便閱讀。
- ☒ 設定密碼保護備份表格資料，提高安全性。

加強功能

具備自動填入資料功能的電子註冊摘要表格

- ☒ 可從「綜合註冊資訊系統」網上服務檢索多至 150 個物業參考編號的相關物業資料（即地址、不分割份數及地段資料（如適用））。
- ☒ 擴大了載列「文書的性質及目的」及「各方的身分」常用描述的選項表。

具備資料匯入功能的電子註冊摘要表格

- ☒ 用戶可從來源 Excel 檔案揀選任何列號組合以處理／預覽／列印註冊摘要表格（例如 3, 5 – 10）。
- ☒ 可同時製備的註冊摘要表格由最多 200 份增至 300 份。
- ☒ 每份已匯入資料的註冊摘要表格均具備完整的編輯功能，當中包括檢索地址／不分割份數／地段資料。

有關電子註冊摘要表格網上版的進一步資料，可瀏覽本處網站。

如有查詢，請致電徐嘉穎女士（☎ 2867 5704）或謝德生先生（☎ 2867 2563）或本處的客戶服務熱線（☎ 3105 0000）。