

土地註冊處
香港金鐘道六十六號
金鐘道政府合署二十八樓
圖文傳真： 2596 0281



THE LAND REGISTRY
QUEENSWAY GOVERNMENT OFFICES,
28TH FLOOR, 66 QUEENSWAY,
HONG KONG.
FAX : 2596 0281
Website: <http://www.landreg.gov.hk>

覆函請註明本處檔號

In reply please quote this Ref. : LR GS/1-50/7

22 April 2022

來函檔號 Your Ref. :

電話 Tel. :

Land Registry Circular Memorandum No. 1/22

Street Index (54th Edition) and New Territories Lot/Address Cross Reference Table (23rd Edition)

The 54th edition of the Street Index and the 23rd edition of the New Territories Lot/Address Cross Reference Table (CRT) on compact disc will be available for sale at the Land Registry Customer Centre on 19/F, Queensway Government Offices, 66 Queensway, Hong Kong, the New Territories Search Offices and the Street Index and CRT Help Desk at Unit 1202, 12/F, One Kowloon, 1 Wang Yuen Street, Kowloon Bay, Kowloon, Hong Kong from 29 April 2022. The price is HK\$370 per compact disc.

2. Licences for using the 54th edition of the Street Index and the 23rd edition of the CRT compact discs on computer networks will also be available for sale at the same time. The licence fee for a computer network linked to less than 50 terminals and a computer network linked to 50 terminals or more is HK\$2,960 and HK\$5,920 respectively.

3. As compared to the last edition, 402 amendments have been made and 20 new streets and 38 new lots/sections/subsections have been added in the new edition of the Street Index. As for the CRT, 1,462 amendments have been made and 7 new streets and 1,023 new lots/sections/subsections have been added.

4. Information leaflets and order forms for the new editions of the Street Index and the CRT are attached. The order forms can also be downloaded from the Land Registry's website (www.landreg.gov.hk/en/pforms/form.htm).

5. To provide support to users of our search services, an online version of the new editions of the Street Index and the CRT will be available for free browsing on the Land Registry's website (www.landreg.gov.hk/en/public/pu-si_agree.htm) or through the hyperlink on the IRIS Online Services (www.iris.gov.hk) from 29 April 2022.

6. For enquiries, please contact the Street Index and CRT Help Desk or the Customer Service Manager, Ms Ella TSOI, on 3105 0000.


(Ms Joyce TAM)
Land Registrar

To: All Solicitors
All Government Departments
All IRIS Online Services Subscribers

c.c. SDEV
LR/HQ/702 XV



The Street Index (54th Edition)



Introduction

The Index of Streets, House Numbers and Lots in Hong Kong, Kowloon and New Kowloon (the Street Index) is published by the Land Registry to help users correlate property addresses and building names with lot numbers so as to facilitate land searches for properties in the urban area.

The Street Index was first published in the nineteenth century in bound volume. From the 31st edition onwards, it was issued on a single compact disc (CD), thus enabling users to search the data more speedily and conveniently.

Updating of the Street Index

The Street Index is updated annually and released for sale as a new edition.

Since the last edition, 402 amendments have been made and 20 new streets and 38 new lots/sections/subsections have been added to the Street Index data.

The 54th edition shows the position as at 31 December 2021, according to data supplied by the Rating and Valuation Department and information available in the Land Registry up to that date. New data from 1 January 2022 onwards will be published in the next edition.

While every care has been taken to ensure accuracy of the Street Index, the Land Registry will accept no responsibility for any errors or omissions. If there are any errors or omissions, please report them to the Street Index & CRT Help Desk or the Customer Service Manager.

Hardware / Software Requirement

Personal Computer

- ✧ Intel-based PC or Intel compatible PC (Intel Pentium Processor minimum)

Hardware/Software

- ✧ With a pre-installed Adobe Reader. If the Adobe Reader is not already installed, please download and install it for free from www.adobe.com
- ✧ An extra 20MB free hard disk space to install the Street Index data (not applicable if reading the data directly from the CD)
- ✧ A CD-ROM drive

User's Guide

User's Guide is incorporated in the CD. Please refer to the instructions for reading the User's Guide on the back cover of the CD.

Help Desk Service

Help desk service is available for problem solving.

Sale of the Street Index Compact Disc and Licence for Network Users

The 54th edition will be available for sale at the Customer Centre on 19/F, Queensway Government Offices, 66 Queensway, Hong Kong, the New Territories Search Offices and the Street Index & CRT Help Desk at Unit 1202, 12/F, One Kowloon, 1 Wang Yuen Street, Kowloon Bay, Kowloon, Hong Kong from 29 April 2022. The price is HK\$370 per CD. The licence fees for a computer network linked to less than 50 terminals and a computer network linked to 50 terminals or more are HK\$2,960 and HK\$5,920 respectively.

Order forms are available at the Information Counter of the Customer Centre, the New Territories Search Offices, the Street Index & CRT Help Desk and the Land Registry's website (www.landreg.gov.hk), or by fax through the Customer Service Hotline on 3105 0000.

Free Online Browsing of the Street Index

To provide support to users of our search services, the new edition of Street Index will be available for free browsing on the Land Registry's website (www.landreg.gov.hk) or through the hyperlink on the IRIS Online Services (www.iris.gov.hk) from 29 April 2022.

Hotlines for Enquiries

Please contact the Street Index & CRT Help Desk or the Customer Service Manager on 3105 0000 for enquiries.

THE LAND REGISTRY
Index of Streets, House Numbers and Lots
in Hong Kong, Kowloon and New Kowloon Compact Disc (54th Edition)
Order Form

Part I Particulars

Purchaser's Name : _____ Ref. No. : _____

Business Address : _____

Delivery Address : _____

(If delivery by ordinary post is required)

Telephone No. : _____ Fax No. : _____

Business Type : 1. Accountants Firm 2. Bank 3. Finance / Investment Co.
(Optional) 4. Newspaper & Publisher 5. Real Estate Agent 6. Search Co.
 7. Solicitors Firm 8. Surveyors Firm
 9. Gov't Department : _____ 10. Others: _____

Part II Details of Order

1. I wish to order _____ set(s) of the above Index of Streets, House Numbers and Lots in Hong Kong, Kowloon and New Kowloon Compact Disc (54th Edition) ("the Street Index") {HK\$370 per set [see Notes (i) & (ii)]}.
2. I enclose *cash / a cheque / bank draft no. _____ payable to "The Land Registry" in the amount of HK\$ _____ for the order [see Notes (iii) & (iv)].

- Notes :
- (i)(a) The price shall be subject to change as may from time to time be determined by the Land Registry.
 - (b) Upon placing an order for the Street Index, the Purchaser shall make full payment of the purchase money to the Land Registry in advance and such payment shall not be refundable in full or in part except as provided in (i) (d) below.
 - (c) The acceptance of an order shall be subject to the final approval and be at the absolute discretion of the Land Registry.
 - (d) In the event that an order is not accepted by the Land Registry, any purchase money paid under the order or any part thereof will be refunded to the Purchaser.
 - (ii) Postage will be charged where delivery outside Hong Kong is required.
 - (iii) For application sent in by post, please do **not** enclose cash and ensure that sufficient postage is paid to avoid unsuccessful delivery of application. Any underpaid mails will be handled by the Hongkong Post and the Land Registry will not settle the relevant surcharge payments for underpaid mails.
 - (iv) For payment by personal cheque, the Street Index will be provided after 11:30 a.m. on the third working day following the date of collection of personal cheque and upon your presentation of the original receipt.

Part III Declaration

1. I have read and understand the "Terms and Conditions" for the purchase and use of the Street Index printed overleaf / attached and agree to be bound by such terms and conditions.
2. I have read and understand the "Personal Information Collection Statement" printed overleaf / attached and confirm that the information given above is complete and correct.

Purchaser's Signature : _____ Title of Signatory : _____
(e.g. Partner, Director)

Full Name of Signatory : _____ Date : _____

Contact Person : _____ Telephone No. : _____

Enquiry Hotline : 3105 0000

Please return to : Customer Centre, The Land Registry, 19/F, Queensway Government Offices, 66 Queensway, Hong Kong.

(In Person/By Mail) or

Street Index & CRT Help Desk, The Land Registry, Unit 1202, 12/F, One Kowloon, 1 Wang Yuen Street, Kowloon Bay, Kowloon, Hong Kong. (In Person/By Mail)

Please put a cross "X" inside the box where appropriate.

* Delete whichever is inappropriate.

TERMS AND CONDITIONS

1. Upon acceptance of the Purchaser's order, the Land Registry agrees to provide the Street Index as defined in the Order Form subject to these terms and conditions.
2. The Purchaser shall be solely responsible for the acquisition of his own computer equipment, software, skills and support in order to have access to the Street Index in digital form. The Land Registry shall not be responsible in whatever respect in connection therewith.
3. All rights in the Street Index including copyright and other intellectual property rights and all rights to apply for the same whether now existing or arising hereafter which are not specifically granted to the Purchaser herein are expressly reserved to the Land Registry.
4. The Street Index shall not be used or accessed by any person other than the Purchaser or the authorized users of the Purchaser ("the authorized users"). The Purchaser shall not rent, lease or resell the Street Index in its original compact disc form or in any other form. The Purchaser shall not and shall ensure that no authorized users shall copy or reproduce or transmit the Street Index or any part thereof in any form by any means for the use by any person other than the Purchaser and the authorized users.
5. The Purchaser shall only install and have access to the Street Index on a standalone personal computer.
6. The Purchaser shall not use and shall ensure that no authorized users shall use the Street Index for activities which are unlawful.
7. The Land Registry shall not be responsible for the accuracy, completeness and/or consistency of the Street Index nor shall the Land Registry be required to make any subsequent amendments to the Street Index.
8. The Land Registry shall not be liable to the Purchaser or the authorized users or any other person for any loss or damage arising directly or indirectly from the use of the Street Index or from any errors, deficiencies or faults therein or from any failure or delay in the provision of the Street Index whether such loss or damage is caused by negligence or otherwise.
9. The Purchaser's rights and obligations under these terms and conditions shall be personal to the Purchaser and shall not be assignable or transferable.
10. Notices to be given to the Purchaser shall be sufficient if given in writing and personally delivered or mailed to the address last known to the Land Registry as provided by the Purchaser.
11. These terms and conditions shall be governed by the laws of Hong Kong.

PERSONAL INFORMATION COLLECTION STATEMENT

1. Purpose of Collection

The personal data collected in this form will be used by the Land Registry for the following purposes :-

- (a) to carry out activities relating to the provision of services by the Land Registry;
- (b) to facilitate communications; and
- (c) to produce statistics relating to the Land Registry's services.

You understand that the provision of your personal data is voluntary. If you fail to provide information as required in this form, the Land Registry may not be able to provide the requested service.

Please do NOT provide any personal data (including personal data relating to third parties) which are not specifically required to be submitted. Where information of any third party is included in this form or any document(s) filed in relation to it, the Land Registry will treat that you have obtained consent from such third party to disclose such information for the purposes above.

2. Classes of Transferees

You understand that the personal data provided in this form may be disclosed or transferred to parties relevant where such disclosure or transfer is necessary for any purposes as stated in paragraph 1 above.

3. Access to Personal Data

You understand that pursuant to Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Cap. 486) ("PDPO"), you have the right to request access to and correction of your personal data held by the Land Registry. Under PDPO, the Land Registry is entitled to charge a fee to process the said request. Any such request shall be made to the Personal Data (Privacy) Officer of the Land Registry at 28th Floor, Queensway Government Offices, 66 Queensway, Hong Kong.

FOR OFFICE USE ONLY

Order No. : _____ Processed By : _____ Date : _____

Delivered / Collected By : _____ Delivery / Collection Date : _____

THE LAND REGISTRY

Licence for

Index of Streets, House Numbers and Lots

in Hong Kong, Kowloon and New Kowloon Compact Disc (54th Edition)

Order Form

Part I Particulars

Purchaser's Name : _____ Ref. No. : _____

Business Address : _____

Delivery Address : _____

(If delivery by ordinary post is required)

Telephone No. : _____ Fax No. : _____

Business Type : 1. Accountants Firm 2. Bank 3. Finance / Investment Co.
(Optional) 4. Newspaper & Publisher 5. Real Estate Agent 6. Search Co.
 7. Solicitors Firm 8. Surveyors Firm
 9. Gov't Department : _____ 10. Others: _____

Part II Details of Order

1. I wish to order for a licence to use and have access to the above Index of Streets, House Numbers and Lots in Hong Kong, Kowloon and New Kowloon Compact Disc (54th Edition) ("the Street Index") on a computer network linked to *less than 50 computer terminals / 50 or more computer terminals {HK\$2,960 for less than 50 computer terminals and HK\$5,920 for 50 or more computer terminals [see Notes (i) & (ii)]}.

2. I enclose * cash / a cheque / bank draft no. _____ payable to "The Land Registry" in the amount of HK\$ _____ for the order [see Notes (iii) & (iv)].

- Notes :
- (i)(a) The price shall be subject to change as may from time to time be determined by the Land Registry.
 - (b) Upon placing an order for the licence, the Purchaser shall make full payment of the purchase money to the Land Registry in advance and such payment shall not be refundable in full or in part except as provided in (i) (d) below.
 - (c) The acceptance of an order shall be subject to the final approval and be at the absolute discretion of the Land Registry.
 - (d) In the event that an order is not accepted by the Land Registry, any purchase money paid under the order or any part thereof will be refunded to the Purchaser.
 - (ii) Postage will be charged where delivery outside Hong Kong is required.
 - (iii) For application sent in by post, please do **not** enclose cash and ensure that sufficient postage is paid to avoid unsuccessful delivery of application. Any underpaid mails will be handled by the Hongkong Post and the Land Registry will not settle the relevant surcharge payments for underpaid mails.
 - (iv) For payment by personal cheque, the licence will be provided after 11:30 a.m. on the third working day following the date of collection of personal cheque and upon your presentation of the original receipt.

Part III Declaration

1. I have purchased the Street Index from the Land Registry.
2. I have read and understand the "Terms and Conditions" for the grant of the licence printed overleaf / attached and agree to be bound by such terms and conditions.
3. I have read and understand the "Personal Information Collection Statement" printed overleaf / attached and confirm that the information given above is complete and correct.

Purchaser's Signature : _____ Title of Signatory : _____
(e.g. Partner, Director)

Full Name of Signatory : _____ Date : _____

Contact Person : _____ Telephone No. : _____

Enquiry Hotline : 3105 0000

Please return to : Customer Centre, The Land Registry, 19/F, Queensway Government Offices, 66 Queensway, Hong Kong. (In Person/By Mail)
or
Street Index & CRT Help Desk, The Land Registry, Unit 1202, 12/F, One Kowloon, 1 Wang Yuen Street, Kowloon Bay, Kowloon, Hong Kong. (In Person/By Mail)

Please put a cross "X" inside the box where appropriate.

* Delete whichever is inappropriate.
LR/SI/2

TERMS AND CONDITIONS

1. Upon acceptance of the Purchaser's order, the Land Registry agrees to grant to the Purchaser a non-exclusive non-transferable licence to use and have access to the Street Index defined in the Order Form ("the Licence") subject to these terms and conditions.
2. The Licence shall be sold to the Purchaser in the form of a paper licence or in such other mode as may from time to time be determined by the Land Registry. The Licence is the Purchaser's proof of the licence to exercise the rights granted herein and must be retained by the Purchaser.
3. The Licence is granted solely in respect of the particular edition of the Street Index appearing in the said Order Form and shall not be used in relation to any other editions of the street index sold by the Land Registry from time to time.
4. The Licence shall commence from the grant thereof by the Land Registry and shall remain in effect until it is terminated by the Land Registry on the ground that the Purchaser has breached the terms and conditions herein.
5. The Purchaser shall be solely responsible for the acquisition of his own computer equipment, software, skills and support in order to install the Street Index on the Purchaser's server linked to the number of computer terminals from which access to the Street Index is permitted in the Licence ("the computer network"). The Land Registry shall not be responsible in whatever respect in connection therewith.
6. The computer network shall be a closed network over which the Purchaser must have absolute control and can (inter alia) prevent the further distribution of the Street Index not permitted by these terms and conditions. The Purchaser must have an effective mechanism or system in place to ensure that the number of computer terminals in the computer network does not exceed the number of computer terminals from which access to the Street Index is permitted in the Licence.
7. All rights in the Street Index including copyright and other intellectual property rights and all rights to apply for the same whether existing at the commencement of the Licence or thereafter which are not specifically granted to the Purchaser herein are expressly reserved to the Land Registry.
8. The Street Index shall not be used or accessed by any person other than the Purchaser and the users authorized or permitted by the Purchaser ("the authorized users"). The Purchaser shall not assign, rent, lease, resell or sublicense the Licence in its original paper form or in any other form. The Purchaser shall not and shall ensure that no authorized users shall copy or reproduce or transmit the Street Index or any part thereof in any form by any means for the use by any person other than the Purchaser and the authorized users.
9. The Purchaser shall not use and shall ensure that no authorized users shall use the Street Index for activities which are unlawful.
10. The Land Registry shall not be responsible for the accuracy, completeness and/or consistency of the Street Index nor shall the Land Registry be required to make any subsequent amendments to the Street Index.
11. The Land Registry shall not be liable to the Purchaser or the authorized users or any other person for any loss or damage arising directly or indirectly from the use of the Street Index or from any errors, deficiencies or faults therein or from any failure or delay in the provision of the Licence whether such loss or damage is caused by negligence or otherwise.
12. The Purchaser's rights and obligations under these terms and conditions shall be personal to the Purchaser and shall not be assignable or transferable.
13. Notices to be given to the Purchaser shall be sufficient if given in writing and personally delivered or mailed to the address last known to the Land Registry as provided by the Purchaser.
14. These terms and conditions shall be governed by the laws of Hong Kong.

Personal Information Collection Statement

1. Purpose of Collection

The personal data collected in this form will be used by the Land Registry for the following purposes :-

- (a) to carry out activities relating to the provision of services by the Land Registry;
- (b) to facilitate communications; and
- (c) to produce statistics relating to the Land Registry's services.

You understand that the provision of your personal data is voluntary. If you fail to provide information as required in this form, the Land Registry may not be able to provide the requested service.

Please do NOT provide any personal data (including personal data relating to third parties) which are not specifically required to be submitted. Where information of any third party is included in this form or any document(s) filed in relation to it, the Land Registry will treat that you have obtained consent from such third party to disclose such information for the purposes above.

2. Classes of Transferees

You understand that the personal data provided in this form may be disclosed or transferred to parties relevant where such disclosure or transfer is necessary for any purposes as stated in paragraph 1 above.

3. Access to Personal Data

You understand that pursuant to Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Cap. 486) ("PDPO"), you have the right to request access to and correction of your personal data held by the Land Registry. Under PDPO, the Land Registry is entitled to charge a fee to process the said request. Any such request shall be made to the Personal Data (Privacy) Officer of the Land Registry at 28th Floor, Queensway Government Offices, 66 Queensway, Hong Kong.

FOR OFFICE USE ONLY

Order No. : _____ Processed By : _____ Date : _____
Delivered / Collected By : _____ Delivery / Collection Date : _____



The New Territories Lot/Address Cross Reference Table (23rd Edition)



Introduction

The New Territories Lot/Address Cross Reference Table (CRT) is published by the Land Registry to help users correlate property addresses and building names with lot numbers so as to facilitate land searches for properties in the New Territories.

The CRT data are stored in a single compact disc (CD), thus enabling users to search the data speedily and conveniently.

Updating of the CRT

The CRT is updated annually and released for sale as a new edition.

Since the last edition, 1,462 amendments have been made and 7 new streets and 1,023 new lots/sections/subsections have been added to the CRT data.

The 23rd edition shows the position as at 31 December 2021, according to data supplied by the Rating and Valuation Department and information available in the Land Registry up to that date. New data from 1 January 2022 onwards will be published in the next edition.

While every care has been taken to ensure accuracy of the CRT, the Land Registry will accept no responsibility for any errors or omissions. If there are any errors or omissions, please report them to the Street Index & CRT Help Desk or the Customer Service Manager.

Hardware / Software Requirement

Personal Computer

- ✧ Intel-based PC or Intel compatible PC (Intel Pentium Processor minimum)

Hardware/ Software

- ✧ With a pre-installed Adobe Reader. If the Adobe Reader is not already installed, please download and install it for free from www.adobe.com
- ✧ An extra 60MB free hard disk space to install the CRT data (not applicable if reading the data directly from the CD)
- ✧ A CD-ROM drive

User's Guide

User's Guide is incorporated in the CD. Please refer to the instructions for reading the User's Guide on the back cover of the CD.

Help Desk Service

Help desk service is available for problem solving.

Sale of the CRT Compact Disc and Licence for Network Users

The 23rd edition will be available for sale at the Customer Centre on 19/F, Queensway Government Offices, 66 Queensway, Hong Kong, the New Territories Search Offices and the Street Index & CRT Help Desk at Unit 1202, 12/F, One Kowloon, 1 Wang Yuen Street, Kowloon Bay, Kowloon, Hong Kong from 29 April 2022. The price is \$370 per CD. The licence fees for a computer network linked to less than 50 terminals and a computer network linked to 50 terminals or more are HK\$2,960 and HK\$5,920 respectively.

Order forms are available at the Information Counter of the Customer Centre, the New Territories Search Offices, the Street Index & CRT Help Desk and the Land Registry's website (www.landreg.gov.hk), or by fax through the Customer Service Hotline on 3105 0000.

Free Online Browsing of the CRT

To provide support to users of our search services, the new edition of the CRT will be available for free browsing on the Land Registry's website (www.landreg.gov.hk) or through the hyperlink on the IRIS Online Services (www.iris.gov.hk) from 29 April 2022.

Hotlines for Enquiries

Please contact the Street Index & CRT Help Desk or the Customer Service Manager on 3105 0000 for enquiries.

THE LAND REGISTRY

New Territories Lot/Address Cross Reference Table Compact Disc (23rd Edition)

Order Form

Part I Particulars

Purchaser's Name : _____ Ref. No. : _____

Business Address : _____

Delivery Address : _____

(If delivery by ordinary post is required)

Telephone No. : _____ Fax No. : _____

Business Type : 1. Accountants Firm 2. Bank 3. Finance / Investment Co.
(Optional) 4. Newspaper & Publisher 5. Real Estate Agent 6. Search Co.
 7. Solicitors Firm 8. Surveyors Firm
 9. Gov't Department : _____ 10. Others: _____

Part II Details of Order

- I wish to order _____ set(s) of the above New Territories Lot/Address Cross Reference Table Compact Disc (23rd Edition) ("the CRT") {HK\$370 per set [see Notes (i) & (ii)]}.
- I enclose *cash / a cheque / bank draft no. _____ payable to "The Land Registry" in the amount of HK\$ _____ for the order [see Notes (iii) & (iv)].

Notes : (i)(a) The price shall be subject to change as may from to time be determined by the Land Registry.
(b) Upon placing an order for the CRT, the Purchaser shall make full payment of the purchase money to the Land Registry in advance and such payment shall not be refundable in full or in part except as provided in (i) (d) below.
(c) The acceptance of an order shall be subject to the final approval and be at the absolute discretion of the Land Registry.
(d) In the event that an order is not accepted by the Land Registry, any purchase money paid under the order or any part thereof will be refunded to the Purchaser.
(ii) Postage will be charged where delivery outside Hong Kong is required.
(iii) For application sent in by post, please do not enclose cash and ensure that sufficient postage is paid to avoid unsuccessful delivery of application. Any underpaid mails will be handled by the Hongkong Post and the Land Registry will not settle the relevant surcharge payments for underpaid mails.
(iv) For payment by personal cheque, the CRT will be provided after 11:30 a.m. on the third working day following the date of collection of personal cheque and upon your presentation of the original receipt.

Part III Declaration

- I have read and understand the "Terms and Conditions" for the purchase and use of the CRT printed overleaf / attached and agree to be bound by such terms and conditions.
- I have read and understand the "Personal Information Collection Statement" printed overleaf / attached and confirm that the information given above is complete and correct.

Purchaser's Signature : _____ Title of Signatory : _____
(e.g. Partner, Director)

Full Name of Signatory : _____ Date : _____

Contact Person : _____ Telephone No. : _____

Enquiry Hotline : 3105 0000

Please return to : Customer Centre, The Land Registry, 19/F, Queensway Government Offices, 66 Queensway, Hong Kong .

(In Person/By Mail) or

Street Index & CRT Help Desk, The Land Registry, Unit 1202, 12/F, One Kowloon, 1 Wang Yuen Street, Kowloon Bay, Kowloon, Hong Kong. (In Person/By Mail)

Please put a cross "X" inside the box where appropriate.

* Delete whichever is inappropriate.

TERMS AND CONDITIONS

1. Upon acceptance of the Purchaser's order, the Land Registry agrees to provide the CRT as defined in the Order Form subject to these terms and conditions.
2. The Purchaser shall be solely responsible for the acquisition of his own computer equipment, software, skills and support in order to have access to the CRT in digital form. The Land Registry shall not be responsible in whatever respect in connection therewith.
3. All rights in the CRT including copyright and other intellectual property rights and all rights to apply for the same whether now existing or arising hereafter which are not specifically granted to the Purchaser herein are expressly reserved to the Land Registry.
4. The CRT shall not be used or accessed by any person other than the Purchaser or the authorized users of the Purchaser ("the authorized users"). The Purchaser shall not rent, lease or resell the CRT in its original compact disc form or in any other form. The Purchaser shall not and shall ensure that no authorised users shall copy or reproduce or transmit the CRT or any part thereof in any form by any means for the use by any person other than the Purchaser and the authorized users.
5. The Purchaser shall only install and have access to the CRT on a standalone personal computer.
6. The Purchaser shall not use and shall ensure that no authorised users shall use the CRT for activities which are unlawful.
7. The Land Registry shall not be responsible for the accuracy, completeness and/or consistency of the CRT nor shall the Land Registry be required to make any subsequent amendments to the CRT.
8. The Land Registry shall not be liable to the Purchaser or the authorised users or any other person for any loss or damage arising directly or indirectly from the use of the CRT or from any errors, deficiencies or faults therein or from any failure or delay in the provision of the CRT whether such loss or damage is caused by negligence or otherwise.
9. The Purchaser's rights and obligations under these terms and conditions shall be personal to the Purchaser and shall not be assignable or transferable.
10. Notices to be given to the Purchaser shall be sufficient if given in writing and personally delivered or mailed to the address last known to the Land Registry as provided by the Purchaser.
11. These terms and conditions shall be governed by the laws of Hong Kong.

PERSONAL INFORMATION COLLECTION STATEMENT

1. Purpose of Collection

The personal data collected in this form will be used by the Land Registry for the following purposes :-

- (a) to carry out activities relating to the provision of services by the Land Registry;
- (b) to facilitate communications; and
- (c) to produce statistics relating to the Land Registry's services.

You understand that the provision of your personal data is voluntary. If you fail to provide information as required in this form, the Land Registry may not be able to provide the requested service.

Please do NOT provide any personal data (including personal data relating to third parties) which are not specifically required to be submitted. Where information of any third party is included in this form or any document(s) filed in relation to it, the Land Registry will treat that you have obtained consent from such third party to disclose such information for the purposes above.

2. Classes of Transferees

You understand that the personal data provided in this form may be disclosed or transferred to parties relevant where such disclosure or transfer is necessary for any purposes as stated in paragraph 1 above.

3. Access to Personal Data

You understand that pursuant to Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Cap. 486) ("PDPO"), you have the right to request access to and correction of your personal data held by the Land Registry. Under PDPO, the Land Registry is entitled to charge a fee to process the said request. Any such request shall be made to the Personal Data (Privacy) Officer of the Land Registry at 28th Floor, Queensway Government Offices, 66 Queensway, Hong Kong.

FOR OFFICE USE ONLY

Order No. : _____ Processed By : _____ Date : _____
Delivered / Collected By : _____ Delivery / Collection Date : _____

THE LAND REGISTRY

Licence for

New Territories Lot/Address Cross Reference Table Compact Disc (23rd Edition)

Order Form

Part I Particulars

Purchaser's Name : _____ Ref. No. : _____

Business Address : _____

Delivery Address : _____
(If delivery by ordinary post is required)

Telephone No. : _____ Fax No. : _____

Business Type : 1. Accountants Firm 2. Bank 3. Finance / Investment Co.
(Optional) 4. Newspaper & Publisher 5. Real Estate Agent 6. Search Co.
 7. Solicitors Firm 8. Surveyors Firm
 9. Gov't Department : _____ 10. Others: _____

Part II Details of Order

1. I wish to order for a licence to use and have access to the above New Territories Lot/Address Cross Reference Table Compact Disc (23rd Edition) ("the CRT") on a computer network linked to *less than 50 computer terminals / 50 or more computer terminals {HK\$2,960 for less than 50 computer terminals and HK\$5,920 for 50 or more computer terminals [see Notes (i) & (ii)]}.

2. I enclose *cash / a cheque / bank draft no. _____ payable to "The Land Registry" in the amount of HK\$ _____ for the order [see Notes (iii) & (iv)].

- Notes :
- (i)(a) The price shall be subject to change as may from time to time be determined by the Land Registry.
 - (b) Upon placing an order for the CRT licence, the Purchaser shall make full payment of the purchase money to the Land Registry in advance and such payment shall not be refundable in full or in part except as provided in (i) (d) below.
 - (c) The acceptance of an order shall be subject to the final approval and be at the absolute discretion of the Land Registry.
 - (d) In the event that an order is not accepted by the Land Registry, any purchase money paid under the order or any part thereof will be refunded to the Purchaser.
 - (ii) Postage will be charged where delivery outside Hong Kong is required.
 - (iii) For application sent in by post, please do not enclose cash and ensure that sufficient postage is paid to avoid unsuccessful delivery of application. Any underpaid mails will be handled by the Hongkong Post and the Land Registry will not settle the relevant surcharge payments for underpaid mails.
 - (iv) For payment by personal cheque, the licence will be provided after 11:30 a.m. on the third working day following the date of collection of personal cheque and upon your presentation of the original receipt.

Part III Declaration

1. I have purchased the CRT from the Land Registry.
2. I have read and understand the "Terms and Conditions" for the grant of the licence printed overleaf / attached and agree to be bound by such terms and conditions.
3. I have read and understand the "Personal Information Collection Statement" printed overleaf / attached and confirm that the information given above is complete and correct.

Purchaser's Signature : _____ Title of Signatory : _____
(e.g. Partner, Director)

Full Name of Signatory : _____ Date : _____

Contact Person : _____ Telephone No. : _____

Enquiry Hotline : 3105 0000

Please return to : Customer Centre, The Land Registry, 19/F, Queensway Government Offices, 66 Queensway, Hong Kong. (In Person/By Mail) or
Street Index & CRT Help Desk, The Land Registry, Unit 1202, 12/F, One Kowloon, 1 Wang Yuen Street, Kowloon Bay, Kowloon,
Hong Kong. (In Person/By Mail)

- Please put a cross "X" inside the box where appropriate.
* Delete whichever is inappropriate.

TERMS AND CONDITIONS

1. Upon acceptance of the Purchaser's order, the Land Registry agrees to grant to the Purchaser a non-exclusive non-transferable licence to use and have access to the CRT defined in the Order Form ("the Licence") subject to these terms and conditions.
2. The Licence shall be sold to the Purchaser in the form of a paper licence or in such other mode as may from time to time be determined by the Land Registry. The Licence is the Purchaser's proof of the licence to exercise the rights granted herein and must be retained by the Purchaser.
3. The Licence is granted solely in respect of the particular edition of the CRT appearing in the said Order Form and shall not be used in relation to any other editions of the CRT sold by the Land Registry from time to time.
4. The Licence shall commence from the grant thereof by the Land Registry and shall remain in effect until it is terminated by the Land Registry on the ground that the Purchaser has breached the terms and conditions herein.
5. The Purchaser shall be solely responsible for the acquisition of his own computer equipment, software, skills and support in order to install the CRT on the Purchaser's server linked to the number of computer terminals from which access to the CRT is permitted in the Licence ("the computer network"). The Land Registry shall not be responsible in whatever respect in connection therewith.
6. The computer network shall be a closed network over which the Purchaser must have absolute control and can (inter alia) prevent the further distribution of the CRT not permitted by these terms and conditions. The Purchaser must have an effective mechanism or system in place to ensure that the number of computer terminals in the computer network does not exceed the number of computer terminals from which access to the CRT is permitted in the Licence.
7. All rights in the CRT including copyright and other intellectual property rights and all rights to apply for the same whether existing at the commencement of the Licence or thereafter which are not specifically granted to the Purchaser herein are expressly reserved to the Land Registry.
8. The CRT shall not be used or accessed by any person other than the Purchaser and the users authorized or permitted by the Purchaser ("the authorized users"). The Purchaser shall not assign, rent, lease, resell or sublicense the Licence in its original paper form or in any other form. The Purchaser shall not and shall ensure that no authorised users shall copy or reproduce or transmit the CRT or any part thereof in any form by any means for the use by any person other than the Purchaser and the authorized users.
9. The Purchaser shall not use and shall ensure that no authorised users shall use the CRT for activities which are unlawful.
10. The Land Registry shall not be responsible for the accuracy, completeness and/or consistency of the CRT nor shall the Land Registry be required to make any subsequent amendments to the CRT.
11. The Land Registry shall not be liable to the Purchaser or the authorized users or any other person for any loss or damage arising directly or indirectly from the use of the CRT or from any errors, deficiencies or faults therein or from any failure or delay in the provision of the Licence whether such loss or damage is caused by negligence or otherwise.
12. The Purchaser's rights and obligations under these terms and conditions shall be personal to the Purchaser and shall not be assignable or transferable.
13. Notices to be given to the Purchaser shall be sufficient if given in writing and personally delivered or mailed to the address last known to the Land Registry as provided by the Purchaser.
14. These terms and conditions shall be governed by the laws of Hong Kong.

Personal Information Collection Statement

1. Purpose of Collection

The personal data collected in this form will be used by the Land Registry for the following purposes :-

- (a) to carry out activities relating to the provision of services by the Land Registry;
- (b) to facilitate communications; and
- (c) to produce statistics relating to the Land Registry's services.

You understand that the provision of your personal data is voluntary. If you fail to provide information as required in this form, the Land Registry may not be able to provide the requested service.

Please do NOT provide any personal data (including personal data relating to third parties) which are not specifically required to be submitted. Where information of any third party is included in this form or any document(s) filed in relation to it, the Land Registry will treat that you have obtained consent from such third party to disclose such information for the purposes above.

2. Classes of Transferees

You understand that the personal data provided in this form may be disclosed or transferred to parties relevant where such disclosure or transfer is necessary for any purposes as stated in paragraph 1 above.

3. Access to Personal Data

You understand that pursuant to Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance (Cap. 486) ("PDPO"), you have the right to request access to and correction of your personal data held by the Land Registry. Under PDPO, the Land Registry is entitled to charge a fee to process the said request. Any such request shall be made to the Personal Data (Privacy) Officer of the Land Registry at 28th Floor, Queensway Government Offices, 66 Queensway, Hong Kong.

FOR OFFICE USE ONLY

Order No. : _____ Processed By : _____ Date : _____
Delivered / Collected By : _____ Delivery / Collection Date : _____