

**To: Assistant Director of Practitioners Affairs
The Law Society of Hong Kong**

**APPLICATION FOR WAIVER
of Guidelines for the Drafting of Sub-DMCs**

1. Applicant Firm:
2. Owner/Developer:
3. Property:
4. Type of Development:
(e.g. multi storey building, small development)
5. Please state whether the property forms part of a development and give a brief description of the property (e.g. the property being a Floor or Tower or Phase of a development):
6. Please state whether any new common area(s) will be created for sharing among the owners concerned, whether it will affect the existing common area(s) of the development, how the costs of maintenance for such new common area(s) are to be shared and any other relevant information:
7. Total number of units involved respectively in the property:
8. Guideline(s) to be waived/modified, and reason(s) therefor:

9. The Applicant firm agrees that any information concerning this application, will not be treated as confidential or privileged to the Applicant firm. The Law Society will have the right to disclose and supply information on this application to members of the Society requesting the same.
10. The Applicant firm accepts that compliance with the guidelines is the “*norm*” and waivers are the “*exceptions*”. **The application fee is an administrative fee and as such there will be no refund.**
11. The Applicant firm certifies that the information provided in this Application is true and accurate and **undertakes to promptly advise the Society of any changes in circumstances in relation to this application.**

Dated this day of .

Applicant Firm

OFFICIAL USE

13. Date of receipt of application:
14. Decision:
15. Action required (if any):
16. Remarks (if any):

Dated this day of