

TRAINEE SOLICITORS RULES

RELEASE

THIS RELEASE is made the day of

BETWEEN
of

(the "Principal"), a solicitor and a partner in *the firm of / employed by**

AND
of

(the "Trainee Solicitor") .

IT IS MUTUALLY AGREED that the employment of the Trainee Solicitor under the Trainee Solicitor Contract entered into between the parties on the day of and registered with The Law Society of Hong Kong on the day of of and all rights and obligations under it shall after the day of absolutely cease and determine.

AND that the Trainee Solicitor's last day of employment under the Trainee Solicitor Contract with the Principal shall be the day of .

SIGNED by the Principal)

in the presence of)

Solicitor of the High Court of the Hong Kong Special Administrative Region

SIGNED by the Trainee Solicitor)

in the presence of)

Solicitor of the High Court of the Hong Kong Special Administrative Region

Note:

This release must be witnessed by a Hong Kong solicitor holding a current practising certificate.

* delete whichever is inapplicable

Personal Information Collection Statement

The personal data of the data subjects collected in this Release (“the data”) will be used by the Law Society of Hong Kong (“the Society”) for the following purposes:

- (i) The keeping of traineeship records to show the release of trainee solicitors and related matters;
- (ii) The exercise of the powers of the Society conferred upon it under the Legal Practitioners Ordinance (Chapter 159) and its subsidiary legislation; and
- (iii) The performance of the functions of the Society in accordance with its Memorandum and Articles of Association and the attainment of the objects for which the Society is established.

It is obligatory for you to supply the Society with the data requested in this form except as otherwise indicated. The consequence for you if you fail to supply such data is that you will not have complied with the requirements of the Trainee Solicitors Rules.

The data may be provided to such persons within the Society whose proper business it is to have access to and assist in the management of the traineeship records and related matters. The data may also be provided to other persons who may help the Society in attaining the purposes above mentioned.

Any data that is provided to anyone outside of the Society will be restricted to what is necessary and not excessive to achieve any intended purpose.

You have the right to request access to and correction of the data. Any such request should be addressed to the Secretary General, the Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong.

The Privacy Policy Statement of the Society is available on its website at **www.hklawsoc.org.hk**.