



THE

LAW SOCIETY
OF HONG KONG

香港律師會

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Recreation and Sports Programme (“the Programme”) 2023 Enrolment and payment instructions

New registration (for those who have NOT joined the Programme 2022):

To sign up for the Programme 2023, please register and settle payment through one of the following channels:

- a. **Entry Form:** Please complete the [Entry Form](#) attached to this letter and return it with a cheque in the sum of HK\$100 payable to "The Law Society of Hong Kong" to the Member Services Department. Please include on the back of the cheque:
 - (i) “R&S 2023”; and
 - (ii) the name of the registrant which should match with the one used in the Entry Form.
- b. **The Law Society’s Electronic Registration and Payment System (“the System”):** Event Code for the Programme 2023 is MS_20220010. Pre-registration of your mobile number is required for accessing the System (both Web and App versions). To register your number, please click here (Member’s Zone login is required).
 - (i) Register via The Law Society’s Electronic Registration and Payment System (“Web version”)
 - (ii) Register via The Law Society App (“App version”)

Notes:

- The App is only currently available to full members and trainee solicitors.
- To download and activate the App, please follow the steps illustrated in the [Installation and Activation Guide](#).
- Click [here](#) for the “User Guide for Law Society members with FAQ”

Renewal of membership (for those who have joined the Programme 2022):

Your membership will be automatically renewed until Sunday, 31 December 2023, with your personal information submitted for joining the Programme 2022. If you do not wish to participate in the Programme in 2023, please email us on RnS@hklawsoc.org.hk **on or before Wednesday, 30 November 2022.**

Completion of registration

Registration will only be completed upon full payment of the registration fee by the stated deadline. For enquiries related to the Registration and Payment System, please email us at epayment@hklawsoc.org.hk.

Cancellation and Refund Policy

Please take note of our Cancellation and Refund Policy below:

- a. We regret that once you have confirmed and paid for your registration, there is NO REFUND or cancellation except where no seat can be offered to you or the Programme is cancelled by the Law Society, for example, but not limited to, when the Programme is undersubscribed.
- b. This Cancellation and Refund Policy is subject to change without notice, from time to time at the discretion of the Law Society.