

Listing of hearings before Masters
Sealing of Consent Orders under Order 42, Rule 5A
Service of Judicial Documents between HKSAR and the Mainland
Foreign Process, Default Judgments and Writs of Execution

<u>Nature</u>	<u>Room Number</u>	<u>Opening Hours</u>	<u>Officer Responsible</u>
<p>Listing of:</p> <p>(a) 15-minute or 30-minute hearings (Note: a hearing estimated to last more than 30 minutes is to be brought first on the 3-minute Chambers List or to the Practice Master)</p> <p>(b) Adjourned hearings from 3-minute Chambers List and Order 14 List, with estimated time given by Masters.</p> <p>(c) Taxation hearings (after call-over)</p> <p>(d) O.88 List</p> <p>(e) Order 48 & Order 49B List</p> <p>Other duties: Service of Judicial Documents between HKSAR and the Mainland</p>	Rm. 108A (on LG1)	<p><u>Monday to Friday</u> 10:15 a.m. to 1:00 p.m. and 2:00 p.m. to 3:00 p.m.</p> <p><u>Saturday</u> Listing Office is closed</p>	Senior Judicial Clerk I/High Court Registry (2) Tel: 2825 4572 (current post-holder: Mr. C S Lam)
<p>Listing of:</p> <p>(a) 3-minute Chambers List</p> <p>(b) Order 14 List</p> <p>(c) Companies Winding-up/Bankruptcy List</p> <p>(d) Check-list Review Hearings (for Personal Injuries Actions)</p> <p>(e) Check-list Hearings for Civil Cases before the Listing Master</p>	Rm. 108B (on LG1)	<p><u>Monday to Friday</u> 9:00 a.m. to 1:00 p.m. and 2:00 p.m. to 5:00 p.m.</p> <p><u>Saturday</u> 9:00 a.m. to 12 noon</p>	Senior Judicial Clerk II/High Court Registry (1) Tel: 2825 4573 (current post-holder: Miss Jane Leung)
<p>(a) Sealing of Consent Orders under Order 42, Rule 5A</p> <p>(b) Foreign Process</p> <p>(c) Writs of Execution</p>	Rm. 158 (on LG1)	- ditto -	Senior Judicial Clerk I/High Court Registry (1) Tel: 2825 0380 (current post-holder: Ms. Elsa Leung)
Default Judgments	Rm. 115 (on LG1) (Office of Masters' Clerks)	- ditto -	Senior Judicial Clerk II/High Court Registry (2) Tel: 2825 4694 (current post-holder: Miss May Chan)
<p>(a) Apostille</p> <p>(b) Notary Public</p>	Rm. 115 (on LG1) (Office of Masters' Clerks)	- ditto -	Staff at the counter in Room 115 Tel: 2825 4226 (current post-holder: Mrs. Veronica Ng)
<p>(a) Taxation of costs under Order 62, Cap. 4 (including taxation call-over)</p> <p>(b) Liquidators' Bills under Cap. 32</p>	High Court Registry, LG1 (Counter No.8)	<p><u>Monday to Friday</u> 9:00 a.m. to 1:00 p.m. only</p> <p><u>Saturday</u> Closed</p>	Registry Clerk High Court Registry Tel: 2825 0401 (current post-holder: Ms. Sandra Lee)