Annex – Information Locating Tools on CJR Final Report<sup>*i*</sup>

# CIVIL JUSTICE REFORM

Hong Kong Special Administrative Region

# About the Information Locating Tools

This guide serves to introduce to you the information locating tools built in the CJR Final Report to facilitate the study of the <u>Civil Justice Reform Final Report</u> at the <u>Civil Justice Reform web</u> site.

# 1. Keyword Search

A customized keyword search facility is available for the CJR Final Report. You could find the link either from the front page of the CJR Final Report or on the Standard Report Header on the top of each page of the Report.

Search link from CJR Final Report front page.

Search 🔍

Search link on the standard report header.



For details on its use, please refer to "<u>Tip to use</u>" on the web site.

## 2. CJR Final Report Citator

An electronic citation generator has been built for citing the CJR Final Report. Users could create a pinpoint citation to a particular section or paragraph of the CJR Final Report and use the citation in email, word document or PowerPoint sides. The CJR citation automatically carries a corresponding hypertext link pointing back to the cited section or paragraph.

For details on its use, please refer to "About CJR citator" on the web site.

#### 3. Links

For ease of cross-reference, the CJR Final Report contains intra-links pointing to the correlating parts in the Interim Report and other parts within the Final Report. Furthermore, external links to (i) court rules and legislation from HKLII and (ii) Civil Procedure Rules in England and Wales from the web site of the Department for Constitutional Affairs are also available.

For details on the links in the CJR Final Report, please refer to "<u>About the Links of the</u> CJR Final Report" on the web site.

### 4. Text-Over of Abbreviations

For <u>abbreviations</u> used in the CJR Final Report, users need NOT go back to the page depicting abbreviations for the terms in full as they navigate the CJR Final Report. One could simply move the pointer with the mouse for the selected abbreviations as shown below and the terms in full will come up as a text over for information.

Example:

complexity of the <u>CPR</u> as a reason to avoid their adoption.

#### 5. Page Navigation and Section Navigation Buttons

On the Standard Report Header, one could click on top of each page to navigate page by page of a particular section or section by section of the whole CJR Final Report, as shown below.



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<sup>&</sup>lt;sup>i</sup> Accessible at <u>http://www.civiljustice.gov.hk/fr/abouttools.html</u>