Closure of the Kowloon and Tsuen Wan Sub-offices from 1 August 2003

Please make use of our various electronic services or our Wanchai Head Office to obtain tax services.



Payment of Tax and Fees

You may make payments electronically via telephone, the Internet or bank ATM. You may also pay in person at over 100 post offices or by post.

For address and opening hours of post offices, please visit Hongkong Post's website http://www.hongkongpost.com or call their enquiry hotline 2921 2222.

For further details about payment, please visit our website or call our 24-hour hotline 187 8033.

General Enquiries

You may visit our website, call our hotline 187 8088 or Fax-A-Form service 2598 6001 to obtain general tax information and commonly used forms. You may also request for duplicate tax returns and notices of assessments as well as other specific tax information on outstanding tax return, tax assessment issued and details of tax paid or payable through both the Internet http://www.esd.gov.hk and telephone [183 2088] by making use of your taxpayer identification number and password after registering as our Teletax user.

Application for Business Registration

You may apply for a business registration certificate conveniently online http://www.esd.gov.hk, by post or in person at the Business Registration Office in Wanchai.

Stamping of Instruments

You may present the stamping documents by post or in person at the Stamp Office in Wanchai.

<u>Useful Addresses and Telephone</u> <u>Numbers</u>

Our Wanchai Head Office is located at Revenue Tower, 5 Gloucester Road, Wan Chai, Hong Kong.

ere	Tel. No.
1/F Central Enquiry Counter	187 8088
3/F Stamp Office	2594 3159
4/F Business Registration Office	2594 3149

IRD Website: http://www.info.gov.hk/ird