

The Law Society of Hong Kong Library Catalogue of Reference Books

(16 September 2002)

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Use of Reference Material

- a. Members should note the books and disks are for reference use only and cannot be removed from the library.
- b. All solicitors and trainee solicitors are entitled to use the facility upon presentation of their Law Society identification card.
- c. Solicitors may also book the facility on behalf of the firm's paralegal staff. The solicitor making the booking must provide a letter of authority and will be *personally liable* for any loss or damage to the facilities.
- d. Members who wish to use the CD-Roms should call the Receptionist at the Secretariat on 2846 0500 to check whether the computers are free. Access will be on a first come first served basis.
- e. Printing facilities are available with an "honours system" in operation with each sheet costing 50¢.

ADR

- Handbook of Alternative Dispute Resolution
- Mediation and Evaluation Information Kit
- Representing Clients in Mediation
- Revised Guide to Arbitration under the Domestic Arbitration Rules 1993 (Hong Kong International Arbitration, revised 1998)

Advocacy

- Advocacy Basics for Solicitors
- Advocates
- The Lost Art of Cross-Examination
- The Winning Brief: 100 Tips for Persuasive Briefing in Trial and Appellate Courts

Chinese Law

- Arbitration Laws of China (The Legislative Affairs Commission of the NPCSC, 1997)
- China 2000 Emerging Investment, Funding and Advisory Opportunities for a new China by Brown and Clarke
- Chinese Law: Towards an Understanding of Chinese Law, Its Nature and Development
- China Laws and Regulations on CD-Rom
- China Legal Science 2002 by China Legal Science Journal Agency
- Constitutional Law in China, 2000
- International Arbitration in the People's Republic of China: Commentary, Cases and Materials, 2000
- Obtaining PRC Approvals for Foreign Investment Enterprises and Infrastructure Projects, 1999

Civil Litigation

- A Practitioners' Guide to Powers of Attorney
- An Approach to Non-Contentious Costs: Guidance for Solicitors prepared by the Remuneration Committee
- Atkin's Court Forms (Butterworths)
- Brooke's Notary (Sweet & Maxwell)
- Civil Costs
- Civil Court News
- Civil Litigation
- Civil Litigation 1 From Instructions to Trial
- Civil Litigation 2 Post Trial and Alternative Proceedings
- Civil Litigation: A Guide to Good Practice
- Civil Procedure (A Whitebook Service)
- District Court Handbook (Sweet & Maxwell, 2001)
- High Court Practice Directions
- Hong Kong Civil Court Practice by W.S. Clarke
- Hong Kong Civil Procedure 2002 by Sweet & Maxwell
- Hong Kong Court Forms in Civil Proceedings Administrative Law – Compromise & Settlement by Butterworths
- Hong Kong District Court Practice (Butterworths)

- Limitation Periods
- Mareva Injunctions and Anton Piller Relief
- Odgers on Civil Court Actions
- Powers of Attorney
- Reform of the Civil Process in Hong Kong
- The Civil Justice Reforms One Year on: Freshfields Assess their Progress (2000)
- The Supreme Court Practice on CD-Rom
- The White Book: Annual Practice 1999 (London: Sweet & Maxwell, 1999)
- The Woolf Reforms in Practice: Freshfields Assess The Changing Landscape (1998)

Commercial/ Corporate / Insolvency

- **An Introduction to the Law of Contract**
- Bills of Lading: Law and Contracts
- Butterworths Hong Kong Bankruptcy Law Handbook (2001)
- Byles on Bills of Exchange and Cheques
- Commercial Law
- Company Directors: Law and Liability
- Corporate Governance International
- Finance
- Financial Markets in Hong Kong
- General Agreement on Trade in Services: A Handbook for International Bar Association Member Bars
- Guide to Applicants for authorization under the Banking Ordinance (Hong Kong Monetary Authority)
- Hong Kong Banking Law and Practice
- Law of Contract (Blackstone's LLB Learning Texts, 1996)
- Law of Guarantees by Geraldine Andrews & Richard Millett
- Securities Regulation in Hong Kong (Securities and Futures Commission, 2002)
- Taxation in Hong Kong: Case Law & Commentary
- The Asia Patient Structuring to survive and prosper
- The Law of Receivers and Administrators of Companies

Common Law Library

- Benjamin's Sale of Goods
- Bowstead & Reynolds on Agency
- Charlesworth & Percy on Negligence
- Chitty on Contracts
- Clerk & Lindsell on Torts
- Directors in the Twilight Zone (Insol International, 2001)
- English Legal Method (Blackstone's LLB Text, Case & Materials, 1996)
- Goff & Jones The Law of Restitution
- Halsury's Laws of England Current Service (Monthly Updates)
- Jackson & Powell on Professional Negligence
- McGregor on Damages
- Phipson on Evidence

Constitutional

- Against the State: Studies in Seditious and Rebellion
- Convention against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment
- Constitutional and Administrative Law (A.W. Bradley & K.D.Ewing, 1997)
- Constitutional and Administrative Law (Stanley de Smith & Rodney Brazier, 1994)
- Convention on the Elimination of All Forms of Discrimination against Women
- Convention on the Elimination of All Forms of Racial Discrimination
- Countdown to 1997: Report of a Mission to Hong Kong (International Commission of Jurists, 1992)
- Fair Trial: International and Comparative Perspectives
- Hong Kong (Foreign Affairs Committee Second Report 1989)
- Hong Kong Administrative Law
- Hong Kong's Constitutional Debate: Conflicts over Interpretation
- Hong Kong's Bill of Rights: Problems & Prospects
- Hong Kong's New Constitutional Order: The Resumption of Chinese Sovereignty and the Basic Law
- In Our Defense: The Bill of Rights in Action (Ellen Alderman & Caroline Kenendy, New York 1991)
- Index to the Basic Law
- **Initial Report by Hong Kong under Article 19 of the Convention Against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment**
- **Introduction to the Basic Law of the Hong Kong Special Administrative Region (Law Press China, 2000)**
- One Country Two International Legal Personalities: The Case of Hong Kong
- Parliamentary Supremacy and Judicial Independence: A Commonwealth Approach
- Put Our World to Rights
- Quality of Justice: The Bar's Response (1989)
- Reference Papers for the Basic Law (Draft) (1989)
- Refugee Dilemmas (1993)
- Report of the Hong Kong Special Administrative Region of the People's Republic of China in the light of the International Covenant on Civil and Political Rights
- Report of the Hong Kong Special Administrative Region of the People's Republic of China in the light of the International Covenant on Economic, Social and Cultural Rights
- Report on the Hong Kong Special Administrative Region under the Convention Against Torture and Other Cruel, Inhuman or Degrading Treatment or Punishment
- Statutory Interpretation
- The Basic Law (Draft): Dangers
- The Basic Law: some basic flaws (Martin Lee & Szeto Wah, 1988)
- The Constitution of India (with selective comments by P.M. Bakshi, 2000)
- The Hong Kong Bill of Rights: A Comparative Approach
- The Rule of Law in Hong Kong (Local Crown Counsel Association, 1997)
- Third Periodic Report in respect of Hong Kong under Articles 2 to 16 of the International Covenant on Economic, Social and Cultural Rights

Criminal

- Archbold Criminal Pleading and Practice
- Criminal Defence

- Criminal Law (Blackstone's LLB Learning Texts, 1996)
- Criminal Litigation
- Criminal Procedure in Hong Kong 3rd edition
- Guilty – The Collapse of Criminal Justice by Judge Harold J. Rothwax
- Prosecution Policy: Guidance for Government Counsel (Department of Justice, 1998)
- Sentencing in Hong Kong
- Statistics on Legal Representation on hearings for Criminal Cases in District Court from 1.9.1999 to 31.8.2001
- The Criminal Law of Hong Kong
- The Criminal Procedure in Hong Kong: A Descriptive Text
- The Solicitors' Act 1974 – Advocacy
- We, the Jury

Dictionaries

- Australian Legal Dictionary
- Black's Law Dictionary
- Stroud's Judicial Dictionary
- The English-Chinese Glossary of Legal Terms (Department of Justice, 1998)
- The New Shorter Oxford Dictionary

Electronic Resources

- All England Law Reports (CD-Rom)
- Hong Kong Law Reports Digest (CD-Rom)
- Kelly's Draftsman (CD-Rom)
- Latest Judgments (online service)
- Family Law Reports (CD-Rom)
- Westlaw (online service)

Employment

- **Annotated Guide to Employment Law Manual: Hong Kong Employment Ordinance**
- Butterworths Hong Kong Employees' Compensation Handbook (2001)
- Hong Kong Employment Ordinance An Annotated Guide (Butterworths)

Equity and Probate

- Practical Will Precedents by Sweet & Maxwell
- Probate (Hong Kong Legal Practice Manual, 1998)
- Snell's Equity
- Theobald on Wills
- Tristram and Coote's Probate Practice
- Williams on Wills

Family

- Ancillary Relief: A Guide to the New Rules (Nicholas Mostyn & John Nicholson, 2000)
- Family (HK Legal Practice Manuals, 1998)

- Family Law Manual (Sweet & Maxwell)
- Precedents for Consent Orders (Solicitors Family Law Association, 1998)
- Rayden and Jackson on Divorce and Family Matters
- The Hague Convention on International Child Abduction
- The Human Rights Act 1998: A Special Bulletin for Family Lawyers (Michael Horowitz, Geoffrey Kingscote & Michael Nicholls, 1999)

General

- Access to Justice (Legal Aid Department)
- Chronology of the 20th Century
- In Search of the Perfect Expert Witness (The Academy of Experts: Conference Report, Hong Kong, 2 April 2001)
- Instructing Counsel
- Lawyers' Ideals / Lawyers' Practices: Transformations in the American Legal Profession
- Multidisciplinary Practices and Partnerships
- Privacy.safe: Self-Assessment Form for Evaluating Compliance with the Personal Data (Privacy) Ordinance
- The Idea of Law: A repressive evil or social necessity
- The Right to Privacy
- Transfrontier Mobility of Law
- Uncommon Law

Information Technology

- Asian e-evolution: e-business in the new economic climate (1996)
- E-Commerce: A Guide to the Law of Electronic Business (1999)
- Electronic Commerce
- Internet Law and Regulation: A specially commissioned report (1996)
- Telecommunications, Broadcasting and the Internet
- The Internet: Business Strategies for Law Firms (2000)

Intellectual Property

- A Guide to the Law in Hong Kong: Intellectual Property
- Intellectual Property: A Guide to the Law in Hong Kong

Legal Drafting

- Legal Writing and Drafting
- Modern Legal Drafting: A Guide to Using Clearer Language
- Plain Language for Lawyers
- The Oxford Book of Anecdotes

Legal Directories

- Annuaire Directory Anuario (International Association of Lawyers)
- Delitos en Particular (1999)
- Directory of Expert Witnesses (Law Society of England & Wales, 1996)

- Guide to Legal Aid Services in Hong Kong (Legal Aid Department)
- HKIA Directory: Architects Practices 2000
- Kime's 1999 International Law Directory
- LawAsia Membership Directory
- Manual de Derecho Positivo (1992)
- Manual for Legal Aid Practitioners (Legal Aid Department)
- Martindale-Hubbell International Law Digest 2002
- Martindale-Hubbell International Arbitration and Dispute Resolution 1999
- Ministry of Justice (Tokyo, 2001)
- Solicitors of England and Wales
- The American Bar
- The International Insolvency Professionals Directory
- The Stanley Matthew's International Law Directory 1999

Personal Injury

- Butterworths Hong Kong Personal Injury Service
- Kemp & Kemp The Quantum of Damages
- Personal Injury Practice: The Guide to Litigation in the County Courts and the High Court (Butterworths, 2000)

Professional Conduct

- A Guide to the Professional Conduct and Etiquette of Solicitors (Law Society of England and Wales)
- Annotated Model Rules of Professional Conduct (Centre for Professional Responsibility, American Bar Association, 1992)
- Code of Conduct of the Bar of England and Wales 1990
- Conflicts of Interest and Chinese Walls (Charles Hollander QC & Simon Salzedo)
- Cordery on Solicitors
- Hong Kong International Arbitration Centre: A smart way of handling disputes
- Hong Kong Society of Accountants Members' Handbook
- How not to be a money launderer
- International Professional Practice
- Law and Practice of Disciplinary and Regulatory Proceedings
- Members' Handbook (Law Institute of Victoria)
- Modern Legal Ethics
- Rules of Professional Conduct for Barristers and Solicitors (New Zealand Law Society, 2000)
- The Guide to the Professional Conduct of Solicitors (The Law Society of England and Wales, 1999)
- The Hong Kong Solicitors' Guide to Professional Conduct 2001
- The Law and Practice of Disciplinary & Regulatory Proceedings
- The Law Practice and Conduct of Solicitors (1989)
- The Law Society of British Columbia: Members' Manual 1993
- The Law Society of New South Wales: Professional Conduct Manual 1998
- The Law Society of New South Wales: Solicitors' Manual 1991
- The Law Society of South Australia: Professional Conduct Rules 1990
- The Law Society of Western Australia: Professional Conduct Rules 1991

- The Professional Conduct of Lawyers in Hong Kong 1996
- The Professional Conduct of Solicitors (Law Society of England & Wales, 1986)
- Training Module on Preventing and Dealing with Sexual Harassment
- World Money Laundering Report monthly updates

Property / Conveyancing

- Building Management in Hong Kong
- Conveyancing
- Cousins on the Law of Mortgages
- Gale on Easements
- Land Law (Blackstone's LLB Learning Texts, Case & Materials, 1996)
- Landlord and Tenant
- Model Deed of Guarantee and Indemnity
- Model Mortgage Deed
- Restrictive Covenants by Preston & Newson
- The Law of Real Property

Solicitors/Management

- Client Management for Solicitors
- Interfacing between Lawyers & Computers
- Making Sense of Law Firms
- Marketing of Law Firm: A Solicitors' Manual
- Media Relations for Lawyers
- Solicitors' Negligence
- The Expense of Time (The Law Society of England and Wales, 1992)

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