

---

## 36. Notaries Public (Examinations) Rules

---

### ARRANGEMENT OF SECTIONS

#### Section

1. Commencement
2. Interpretation
3. Application for examination
4. Holding and conducting of examinations
5. Subjects and syllabus of examinations
6. Examination fee
7. Person may take examination on unlimited occasions
8. Notification of examination results

#### Schedule

**1. Commencement**

These Rules come into operation on the day appointed for the commencement of the Legal Practitioners (Amendment) Ordinance 1998 (27 of 1998) (except sections 1 and 7 of that Ordinance).

**2. Interpretation**

In these Rules, unless the context otherwise requires -

“examination” (考試) means an examination in the subjects specified, and conducted in the manner described, in these Rules.

**3. Application for examination**

A person who wishes to take an examination must apply to the Society of Notaries in writing. The application must be -

- (a) in a form approved by the Council of the Society of Notaries; and
- (b) accompanied by the application fee prescribed in the Schedule.

**4. Holding and conducting of examinations**

- (1) The Society of Notaries may hold examinations at such times and places as the Society may from time to time determine.
- (2) The Society of Notaries may conduct an examination itself or appoint examiners to conduct the examination on the Society's behalf.

**5. Subjects and syllabus of examinations**

- (1) The subjects of the examination are -
  - (a) bills of exchange; and
  - (b) notarial practice.
- (2) An examination must be based on a syllabus as the Council of the Society of Notaries may from time to time determine.
- (3) The Society of Notaries must supply, on request in writing by a person who wishes to take an examination and free of charge, a copy of the syllabus.

**6. Examination fee**

A person who wishes to take an examination must pay the examination fee prescribed in the Schedule to the Council of the Society of Notaries on request of the Council.

**7. Person may take examination on unlimited occasions**

There is no limit to the number of occasions on which a person may take an examination, but in order to satisfy the requirement in section 40A(1)(a)(iii) of the Ordinance, a person must pass all subjects in a single examination.

**8. Notification of examination results**

As soon as practicable after an examination has been held, the Society of Notaries must -

- (a) notify in writing each person who has taken the examination of the person's examination result; and
- (b) issue a certificate to each person who has passed the examination.

**SCHEDULE**

[ss. 3 & 6]

**FEEES**

Item	Description	Fee \$
1.	Application for examination	2,000
2.	Examination	10,000