

## CV of Ms Clara Mei Sze YIP (葉美施)

### Personal Information

- Occupation : Solicitor (Consultant), So, Lung & Associates
- Address : 15/F., China Taiping Tower, Phase 2, 8 Sunning Road,  
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- Telephone : 3107 - 1122
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- e-mail : [clara@solung.com](mailto:clara@solung.com)
- Language : Cantonese, Mandarin and English
- Marital Status : Married with 2 children (studying in primary and secondary schools)

### Qualification and Membership of Professional Bodies

- LL.B. (Hons.) & P.C. LL, University of Hong Kong (1994 & 1995)
- Solicitor of Hong Kong SAR (1997)
- Registered Trust and Estate Practitioner of Society of Trust and Estate Practitioners (STEP) (2004 - present)
- Master of Counselling (with high distinction), Monash University, Australia (2009)
- Registered Counsellor of Australian Counselling Association (2010 - present)
- Member of The Hong Kong Professional Counselling Association (2010 - present)
- **Accredited Family Mediator** of Hong Kong International Arbitration Centre (since 2011), The Law Society of Hong Kong (since 2012) and Hong Kong Mediation Accreditation Association Limited (since 2013)
- **Accredited General Mediator** of The Law Society of Hong Kong (since 2012) and Hong Kong Mediation Accreditation Association Limited (since 2013)
- **Accredited Family Mediation Supervisor** of Hong Kong Mediation Accreditation Association Limited (since 2014)

### Mediation and Coaching Experience

- Conducted family and general mediation cases for over 380 hours (2011- present)
- Accredited as Family Mediation Supervisor (2014)
- Coach of Accredited Family Mediation Courses (Basic & Advance) organised by Hong Kong Family Welfare Society (2012, 2013 & 2015)
- Coach of Family Mediation Training Workshop for Accredited Family Mediators organised by Hong Kong Family Welfare Society (2012)
- Coach of Conversion Course on Accredited Family Mediation Training for General Mediators organised by Hong Kong Family Welfare Society (2014)
- Coach of Accredited General Mediation Courses organised by HKU SPACE (2013 - present)

## **Mediation and Related Training**

- Family Mediation Training (Basic & Advance) Courses, Hong Kong Academy of Law (2010)
- Accredited General Mediation Course (with credit), HKU SPACE (2012)
- Master of Counselling (with high distinction), Monash University, Australia (2009)
- Certificate Course in Family Therapy, HKU Family Institute (2011)
- Professional Certificate in Counselling Course, Hong Kong Satir Centre for Human Development (2011 – 2013)
- Parenting Coordination Training by Ms. Ann Marie Termini, sponsored by Hong Kong Family Welfare Society (2013)
- Couple Therapy Workshop, Hong Kong Satir Centre for Human Development (2014)
- Training Course on Victim-Offender Mediation by Professor Dennis Wong (2014)
- Being supervised by Ms. Anita Fok Yuk Lin on Family Mediation cases (2013 - present)
- Attending Workshops, Courses and Talks on family and general mediation practice and issues (organized by The Law Society of Hong Kong, Hong Kong International Arbitration Centre, Hong Kong Mediation Accreditation Association Limited, Hong Kong Family Welfare Society, The Hong Kong Family Law Association and other bodies)
- Attending Workshops, Courses and Talks on family therapy and counselling (organized by HKU Family Institute, Hong Kong Satir Center for Human Development, The Hong Kong Professional Counselling Association and other bodies)

## **Legal Experience**

- Trainee Solicitor , Cheng, Yeung & Co. (1995 - 1997)
- Solicitor (Associate, Partner & Consultant), Gallant Y.T. Ho & Co. (1997 - 2015)
  - leading Tenancy, Probate and Trust Department as Partner (2003 - 2013)
  - handling leases and licenses of different types for developers and individuals
  - preparing Wills and advising on estate planning
  - applying for Probate, Letters of Administration and other grants for both local and foreign clients with multi-jurisdiction assets
  - handling divorce application
  - conducting family and general mediation
- Solicitor (Consultant), So, Lung & Associates (2015 - present)

## **Other Relevant Experience**

- ◆ Delivered Seminars and Talks to Government, Banks, various NGOs (including Hong Kong Family Welfare Society, Christian Family Service Centre...etc), Churches and charitable organizations on areas like Wills, Enduring Power of Attorney, Advance Directives, succession law, estate planning, asset management, retirement issues, family law, mediation...etc.
- ◆ Organised Workshops on family and marriage relationships for couples
- ◆ Counselling children, adults, couples and families on individual and family issues