

## CURRICULUM VITAE

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Present Position:

1. Consultant, Wanda Tong & Company
2. Adjunct Lecturer, University of Hong Kong, School of Professional and Continuing Education (HKU SPACE)

### **Dispute Resolution Experience**

#### **A. Litigation**

Jody Sin has been qualified as a solicitor in Hong Kong in October 1993. She has specialized in civil litigation and worked with both local and international law firms in Hong Kong with substantial experience in commercial litigation, building management disputes, property-related litigation, arbitration, insurance, personal injury and health and safety litigation. She was the Senior Professional Support Lawyer in DLA Piper Hong Kong before she left the firm. Commencing from October 2011, Jody has started a full time mediation practice where she mediates a broad range of disputes (see B2 below).

#### **B. Mediation**

##### **1. Qualification**

June 2016	Harvard Negotiation Institute, Advanced Mediation Workshop, “Mediating Complex Disputes”
March 2016	International Academy of Mediators (IAM) – Distinguished Fellow
October 2015	CINERGY Certified Conflict Management Coach
May 2015	CINERGY Conflict Management Coaching Workshop
January 2015	Professor Laurence Boulle and Robyn Hooworth, “Advanced Mediation Masterclass, Hong Kong”
June 2014	Restorative Justice Practices - Essential concepts and practices of Victim-Offender Mediation
2013	Hong Kong Mediation Accreditation Association Limited (HKMAAL) Accredited Mediator (General)
June 2013	(1) Harvard Negotiation Institute, “Mediating Disputes” (2) Mediation Centre of Dutchess County, USA, “Mediation: The Transformative Framework”
June 2012	Straus Institute for Dispute Resolution, Pepperdine University, Professional Skills Programme, “Preventing Bad Settlement Decisions and Impasse”

June 2011	(1) Harvard Negotiation Institute, “Advanced Negotiation, Making Difficult Conversations Productive” (2) Programme on Negotiation at Harvard Law School, “Programme On Negotiation for Senior Executives” (3) Straus Institute for Dispute Resolution, Pepperdine University, “Mediating in the Red Zone”
May 2011	Mediation Representation Training by Hal Abramson, Professor of Law, Touro Law Centre, New York
August 2010	Straus Institute for Dispute Resolution, Pepperdine University, “Mediating the Litigated Case”
June 2009	CEDR Assessor Training Workshop
September 2007	The Centre For Effective Dispute Resolution (CEDR) course on Mediation Advocacy
June 2005	Dana Mediation Institute Inc, “Managing Workplace Conflict” – MTI Certified Trainer
March 2002	Hong Kong Law Society Accredited Mediators
October 2001	Admitted to the HKIAC Panel of Accredited Mediators (General)

## **2. Experience**

- (i) Acting as a co-mediator and successfully mediated a public dispute between Housing Department and Dickson Construction's sub-contractors arising from the re-entry of a construction site by the government;
- (ii) Acting as a co-mediator and successfully mediated a dispute between a government department and an owners' incorporation in a land use dispute;
- (iii) Employees' compensation and personal injury claims and actions between worker/employees/employers and insurers, including multi-parties actions;
- (iv) Medical negligence and professional indemnity claims involving solicitors and barristers;
- (v) Commercial and contract disputes of different nature including multi-party commercial disputes;
- (vi) Defamation actions including disputes between multi-national companies;
- (vii) Financial disputes including disputes under Lehman-Brothers-related investment disputes mediation and arbitration scheme;
- (viii) Property disputes, including adverse possession claims and disputes under Land (Compulsory Sale for Redevelopment) Ordinance (Cap 545 Laws of Hong Kong);
- (ix) Landlord and tenant disputes;
- (x) Employment, discrimination and workplace disputes;
- (xi) Breach of trust actions;
- (xii) Employment/Workplace disputes in schools involving teachers, principal and Incorporated Management Committee of the school;
- (xiii) Contentious probate actions including parties from Hong Kong and parties from PRC/

- overseas;
- (xiv) Shareholders disputes/s168A and s177 Companies Ordinance winding-up disputes;
  - (xv) Financial disputes in matrimonial actions;
  - (xvi) Insurance claims, including liability and subrogation claims;
  - (xvii) Building management disputes between owners' incorporation, individual owners and property managers;
  - (xviii) Acting as HKMAAL, HKIAC and Hong Kong Law Society Accredited Mediator Assessor;
  - (xix) Acting as coach to different accredited mediator courses including Hong Kong Law Society and City University of Hong Kong.

### **3. Service**

February 2017	Local Organizing Committee member and panel speaker at Global Pound Conference, Hong Kong
December 2016	Speaker at IBA Conference
July 2015 to July 2016	Immediate Past Chairperson of Hong Kong Mediation Council (HKMC) Chairperson, International Mediation Committee of HKMC
July 2014 to July 2015	Chairperson of Hong Kong Mediation Council
2014 to July 2015	Director, Joint Mediation Helpline Office
March 2014	Member of organizing committee of Mediation Conference 2014
May 2013	Chairperson of Sub-group on assessment objectives and competencies of Hong Kong Mediation Accreditation Association Limited (HKMAAL)
January 2013 to present	Member of Public Education and Publicity Subcommittee of the Steering Committee on Mediation (Secretary For Justice)
July 2012 to July 2014	Hong Kong Mediation Council - Vice Chairperson
May 2012	Organizing committee member of Mediation Conference, "Mediate First Pledge" and moderator
March 2012 to present	Member of Hong Kong Trade Development Council Professional Advisory Committee
February 2011	Member of Public Education and Publicity Group of Mediation Task Force under Secretary For Justice
September 2010 to July 2012	Hong Kong Mediation Council - Vice Chairperson and Chairperson of General Mediation Interest Group
September 2004 to present	Committee member of the Mediator Admissions Committee

	(formerly known as Mediator Accreditation Committee) of the Law Society of Hong Kong
March 2009 to present	Committee member of Mediation Committee of the Law Society of Hong Kong
April 2008 to 2010	A Member of the Regulatory Framework Sub-Group of Secretary For Justice's Working Group on Mediation
March 2009 to July 2010	Hong Kong Mediation Council - Council member and Chairperson of General Mediation Group
May 2006 to Jan 2009	Hong Kong Mediation Council - Vice Chairperson (external)
May 2003 to May 2006	Hong Kong Mediation Council - Council Member
May 2002 to present	Participating in various committees in Hong Kong Mediation Council organizing, inter alia, a conference on mediation, mediation pilot schemes, and other mediation related activities

#### 4. Training Delivered

Since 2002, Jody has been delivering courses and seminars for government departments and other organizations on mediation and negotiation. Commencing from 2010, Jody has been actively involved in teaching and coaching HKMAAL/HKIAC accredited mediator courses for HKU SPACE and other organizations, including government departments and professional/learning institutes. She also teaches courses and programmes on wider application of mediation eg workplace mediation and complaints handling courses.

1.	June 2002	Coach to a mediation training course for Judicial Officers, Hong Kong Judiciary
2.	November 2003	Coach to a mediation training course for officers in Ombudsmen Office, Hong Kong
3.	August 2005	In-house negotiation and mediation training for a major corporate organization
4.	June 2006	In-house negotiation and mediation training for a property management subsidiary of a major listed company
5.	Nov - Dec 2007	Speaking and acting as a moderator for Mediation Conference, "Mediation in Hong Kong: the Way Forward" - Labour Disputes
6.	May 2008	Speaking at the HKU Labour Disputes Conference
7.	March 2009	Lecturing on "Proposed reform on Hong Kong Arbitration Law" for Labour Department, Hong Kong
8.	June 2009	Coach to Negotiation and Mediation Training Workshop for The Walt Disney Company (Shanghai) Limited
9.	December 2009,	Co-Trainer of HKIAC accredited mediator course for

	March 2011 and February/March 2012	Correctional Services Department, Hong Kong
10.	January, April, June, July and October 2010	Co-Trainer of HKIAC accredited mediator courses for HKU SPACE
11.	March 2010	Co-Trainer of a mediation training course for labour officers of the Labour Department, Hong Kong
12.	May 2010	Co-Trainer of a mediation training course (insurance claims managers) for Hong Kong Federation of Insurers
13.	July 2010	Delivering “Mediating workplace conflict workshop” at Baptist University, Hong Kong
14.	November 2010	Co-Trainer of a training workshop for Vocational Training Council directors on conflicts and complaints management
15.	November 2010	Speaker at a seminar to Kowloon Central Cluster of Hospital Authority, “Introduction of Mediation”
16.	December 2010	Co-Trainer of a training workshop for Education Bureau, Hong Kong on “How to handle conflicts and complaints”
17.	March, May, September, November and December 2011	Co-Trainer of HKIAC accredited mediator courses for HKU SPACE
18.	November 2011	Co-Trainer of HKIAC accredited mediator course for Institute of Financial Planners of Hong Kong (IFPHK)
19.	February, May, August, October and November 2012	Co-Trainer of HKIAC accredited mediator courses for HKU SPACE
20.	March and July/August 2012, January, July and November 2013	Co-Trainer of an accredited mediator course commissioned for senior directors of Vocational Training Council, Hong Kong
21.	March and July 2012, January and November 2013, July and December 2014	Coach to a 3-days Workplace Mediation Executive Certificate Course (HKU SPACE)
22.	November 2012 and January 2013	Co-Trainer of accredited mediator courses for HKU SPACE for medical and healthcare professionals
23.	March, April, May, July, August, September, October, November 2013	Co-Trainer of HKIAC accredited mediator courses for HKU SPACE
24.	April and October 2013	Co-Trainer of an accredited mediator course commissioned for Vocational Training Council (Human resources and complaints handling personnel)

25.	December 2013	Co-Trainer of a commissioned workshop for a major bank, "Basic mediation skills and complaints handling"
26.	January, February, April, May, August, September, and October 2014	Co-Trainer of HKMAAL accredited mediator courses for HKU SPACE
27.	March 2014	Speaker at the Mediation Conference 2014 for the session, "Mediation in the Business sector: Commercial/Insurance/Finance" on the topic, "Decoding commercial disputes"  Speaker for a workshop for principals and teachers, "Mediation in managing workplace conflicts and complaint handling"
28.	September 2014	Basic Mediation Skills on Complaints Handling workshop (HKU SPACE)
29.	October, November, December 2014	Co-Trainer of One-day Mediation Skills Workshop for Education Bureau
30.	October 2014 and February 2015	One-day workshop on "Basic Mediation and Skills to handle Conflicts and Complaints" for Hospital Authority
31.	January, March, May, July, September and October 2015	Co-Trainer of HKMAAL accredited mediator course for HKU SPACE
32.	January, February and April, May, June, October, November and December 2015	Co-Trainer of One-day Mediation Skills Workshop for Education Bureau
33.	June 2015	Speaker on a seminar, "Co-mediation - how it works?"
34.	August 2015	Co-trainer of 3-days Workplace Mediation Executive Certificate Course (HKU SPACE)
35.	8 September 2015	"Effective Mediation Advocates: getting prepared" (for a law firm)
36.	16 September 2015	FDRC Negotiation Training
37.	January, May, July, and October 2016	Co-Trainer of HKMAAL accredited mediator course for HKU SPACE
38.	January, February, April, May and June, October, November and December 2016	Co-Trainer of One-day Mediation Skills Workshop for Education Bureau
39.	March 2016	Trainer of "Seminar on Mediation" to Fire Services

		Department
40.	July, August, November and December 2016	One-day workshop of Mediation Skills for Supervisors of Clerical and Secretarial Grades, Civil Service Bureau, Hong Kong Government
41.	August/September 2016	Co-trainer of HKMAAL accredited mediator course for Hong Kong Institute of Patent Attorneys Limited
42.	October 2016	Co-Trainer of 2-days Mediation Skills Workshop for The Office of The Ombudsman, Hong Kong
43.	November 2016	Co-trainer of 3-days Workplace Mediation Executive Certificate Course (HKU SPACE)

## 5. Publication

- (1) Co-authoring the chapter on “Appeals” of Hong Kong Civil Justice Reform Practice Manual, Sweet & Maxwell, 2009
- (2) Co-authoring the chapter on “Mediation” of Hong Kong Civil Justice Reform Practice Manual, Sweet & Maxwell, 2010
- (3) Article, “Without mediation, everyone sinks in dock-workers strike”, in South China Morning Post, 25 May 2013
- (4) Chinese article, “商業糾紛：金錢背後的玄機 (Commercial disputes: what’s hidden behind the money issues?)” at “Mediate First for a Win-Win Solution”, a mediation conference in Hong Kong 20-21 March 2014
- (5) Article, “Occupy Central: Resolving the Current Impasse” at Mediate.com, October 2014
- (6) Article, “Conflict coaching can be vital for mediation” in South China Morning Post, 5 September 2015