



## THE LAW SOCIETY OF HONG KONG 2023 APPLICATION FOR PRACTISING CERTIFICATE

1. Name:
2. Address:
- Office
- Home

2A. Tick the appropriate box(es):

- My application comes within section 3 of the Practising Certificate (Special Conditions) Rules (Cap. 159 sub. leg. Y). I gave The Law Society of Hong Kong notice in writing of my intention to apply for a practising certificate not less than 6 weeks ago, namely on .....
- My application comes within section 3 of the Practising Certificate (Special Conditions) Rules (Cap. 159 sub. leg. Y). I gave The Law Society of Hong Kong notice in writing of my intention to apply for a practising certificate less than 6 weeks ago, namely on .....
- My application comes within section 3 of the Practising Certificate (Special Conditions) Rules (Cap. 159 sub. leg. Y). I have not given The Law Society of Hong Kong any prior notice in writing of my intention to apply for a practising certificate.
- My application does not come within section 3 of the Practising Certificate (Special Conditions) Rules (Cap. 159 sub. leg. Y).

3. Tick **all** appropriate boxes:

I am engaged in private practice in Hong Kong:

- on my own account
- in partnership
- as an assistant solicitor
- as a consultant

I am employed:

- in commerce or industry
- as a law teacher
- by Government

4. State the details of all firms in which you are engaged in practice or by whom you are employed specifying your capacity with each firm and whether you are engaged full-time or part-time or other (please specify) in that capacity:

FIRM

CAPACITY

FULL-TIME /  
PART-TIME /  
OTHER

Continue on a separate sheet if necessary. Please indicate if an additional sheet is annexed-  
YES / NO\*

5.\* If you have commenced or ceased to practise on your own account or in partnership in Hong Kong in the 12 months ending on 31 October immediately before your application, give details:

Name(s) of firm(s):

Date(s) of commencing / ceasing\* practice:

6. Tick the appropriate box(es):

- I am engaged in private practice in respect of which an indemnity is maintained in accordance with the Solicitors (Professional Indemnity) Rules (Cap. 159 sub. leg. M).
- I am engaged in private practice and do not maintain an indemnity but have been granted a specific waiver by the Council.
- I am not engaged in private practice and only perform acts for which a general waiver has been granted by the Council.
- I am not engaged in private practice and am engaged in acts for which a specific exemption has been granted by the Council.

7. I apply for a practising certificate.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

\* Delete if inapplicable.

### **Personal Information Collection Statement**

The personal data collected in this form (“the data”) will be used by the Law Society of Hong Kong (“the Society”) for exercising its powers under the Legal Practitioners Ordinance (Chapter 159) and all relevant legislations to consider whether you should be issued a practising certificate and to administer and enforce the provisions of the said Ordinance and applicable legislations, rules and regulations. The data will also be used by the Society for communication purposes and in carrying out its functions pursuant to its Memorandum and Articles of Association and for the compilation of The Law List which is published for the purpose of facilitating the public and members of the Society in identifying and locating solicitors, foreign lawyers and law firms registered with the Society and in knowing the services they provide.

It is obligatory for you to supply the data requested in this form. The consequence for you if you fail to supply the data is that the Society will not be able to process your application for a practising certificate.

The data may be provided to such persons within the Society whose proper business it is to have access to and assist in the processing of your application and related matters. In the course of carrying out the aforementioned purposes the Society may also provide the data to other persons who may facilitate the Society in carrying out the purposes mentioned above or who are in a position to verify the veracity and accuracy of the data provided by you including the Solicitors Disciplinary Tribunal, law enforcement agencies, judicial and quasi-judicial bodies.

You have the right to request access to and correction of the data. Any such request should be addressed to the Secretary General, the Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong. The Privacy Policy Statement of the Society is available on its website at [www.hklawsoc.org.hk](http://www.hklawsoc.org.hk).