

**Cessation of Practice as a Hong Kong Limited Liability Partnership
[Pursuant to Section 7AI of the Legal Practitioners Ordinance Cap 159 (Note 1)]**

1. **The name of the limited liability partnership is :**

In English

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In Chinese, if applicable

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2. **The limited liability partnership will cease practice on the following date :**

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You are required to submit a Notification of Changes to a Practice (LP-4) within 14 days from this cessation date if your firm will continue practice as a general partnership or sole proprietorship.

3. **The limited liability partnership will cease practice at the following address(es) :**

Address	
Tel No :	

4. **Immediately after the cessation of practice as a limited liability partnership in Hong Kong on the date specified in item 2 above, the firm will carry on the practice of law as a general partnership*/sole proprietorship* in Hong Kong under the name of (Note 2) :**

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5. **Names of intended partners*/sole proprietor* of the firm mentioned in item 4 above :**

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*** delete whichever is inappropriate**

The Law Society of Hong Kong

Signed by all partners of the limited liability partnership :

Name of Partner :
Date :

Name of Partner :
Date :

Name of Partner :
Date :

Name of Partner :
Date :

Notes

1. Section 7AI(2) of the Legal Practitioners Ordinance provides that:

“(2) A law firm must ensure that, at least 7 days before the date on which it ceases to be a limited liability partnership, a written notice of that date is given to the Society.”
2. The Law Society’s Practice Direction D7(1) provides that:

“(1) Where a firm intends to cease practice, the firm must notify the Society of the intended cessation in writing in a form approved by the Society at least 8 weeks prior to the date of cessation.”
3. For a limited liability partnership which intends to cease practice as a law firm altogether and which has submitted a Notice of Cessation of Practice to the Law Society in accordance with Practice Direction D7(1), the partnership is deemed to have complied with section 7AI(2) of the Legal Practitioners Ordinance. It is not required to complete and submit this notification form again.
4. (a) This notification form is intended to be used by a limited liability partnership which intends to carry on the practice of law as a general partnership or sole proprietorship in Hong Kong immediately after ceasing practice as a limited liability partnership.

(b) For a limited liability partnership which intends to cease practice as an LLP but continue practice as a general partnership or sole proprietorship, the partnership is required to submit a Notification of Changes to a Practice (LP-4) within 14 days of the change.

The Law Society of Hong Kong

Personal Information Collection Statement

The personal data collected in this Notification (“the data”) will be used by the Law Society of Hong Kong (“the Society”) for the following purposes:

- (i) The processing of this Notification and related matters;
- (ii) The exercise of the powers of the Society conferred upon it under the Legal Practitioners Ordinance (Chapter 159) and its subsidiary legislation; and
- (iii) The performance of the functions of the Society in accordance with its Memorandum and Articles of Association and the attainment of the objects for which the Society is established.

In making this Notification, it is obligatory for you to supply the Society with all data requested in this form except as otherwise indicated. The consequence for you if you fail to supply such data is that you may have contravened the requirements of the Legal Practitioners Ordinance.

The data may be provided to such persons within the Society whose proper business it is to have access to and assist in the processing of the Notification and related matters. The data may also be provided to the persons who are affected by the cessation of the legal practice and also to the persons who may help the Society in attaining the purposes above mentioned.

The data will also be used for updating the List (which may be included in the Law List and other Law Society publications) kept by the Society which is available for inspection by members of the public in ascertaining the particulars of a law firm that is or has been a limited liability partnership.

Any data that is provided to anyone outside of the Society will be restricted to what is necessary and not excessive to achieve any intended purpose.

You have the right to request access to and correction of the data. Any such request should be addressed to the Secretary General, the Law Society of Hong Kong, 3/F, Wing On House, 71 Des Voeux Road Central, Hong Kong.

The Privacy Policy Statement of the Society is available on its website at www.hklawsoc.org.hk.